

New OBI Requirements

- 1) A recommendation letter from the district on the district letterhead which would need to stipulate within the letter the driver's years of experience with current CDL class and endorsements (*must have a minimum of 2 years with proper class and endorsements in which they are training per FMCSA ELDT standard for behind-the-wheel instructor.*)
- 2) Online application completed that can be found on our ESC website.
- 3) New OBI candidates must attend the first 4 days of the North region Pre-service in-person class. (*If New OBI attended a re-cert in person class in the North region within last 12 months only day 4 attendance would be required*)
- 4) The OBI candidates will need to observe the full training of a new driver from start to finish with a certified OBI.
- 5) The OBI candidate will then need to train a new driver from start to finish on their own. This would include completing all required documentation of the new driver and conducting an ODE driving evaluation to include a pre-trip on the new driver.
- 6) Schedule a test with a Pre-service instructor After the new driver has successfully obtained their CDL and passed The Department of Education and Workforce (DEW) driving evaluation to include a pre-trip with the OBI candidate.
- 7) The Pre-service instructor will check training and paperwork that was completed by the New OBI to determine if DEW standards are met.
- 8) The OBI candidate can then Be certified as an OBI as determined by the pre-service instructor.

Please note this is subject to change. There is no particular order for the first 3 items to be completed but all items must be completed prior to the OBI candidate being certified as an OBI.

Jim Sullivan

Ohio School Bus Pre-Service Instructor (North Region)
Educational Service Center of Medina County
275 Center Street
Seville, OH 44273
(330) 723-6393 x601550