

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY**  
**Regular Meeting of May 21, 2018**  
**124 West Washington Street, Medina, Ohio**

**CALL TO ORDER**

President Patterson called the meeting to order at 5:35 p.m.

**ROLL CALL**

The following members were present for the roll call: Mrs. Hamilton, Mrs. Vance, and Mr. Patterson.

**RECOGNITION OF VISTORS – PRESIDENT PATTERSON**

Capri Blasco, Kim Tomashefski, Cari Wiley and Bill Tooms

**18-05-57 Approval of Minutes of the Regular Board Meetings of April 23, 2018, and the Special Board Meeting of April 30, 2018**

Mrs. Hamilton moved that the minutes of the regular board meeting of April 23, 2018, and the special board meeting of April 30, 2018, be approved. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**PUBLIC PARTICIPATION**

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Mr. Bill Tooms addressed the Board about his concerns regarding school safety in the county.

Mr. Ravanelli joined the meeting at 5:41 p.m.

Mr. Zona joined the meeting at 5:48 p.m.

**STAFF PRESENTATION** – Kim Tomashefski presented on Substitute Services.

**TREASURER'S REPORT**

- A. Fund Statement – April 2018
- B. Reconciliation – April 2018
- C. Investment Review – April 2018
- D. List of Bills Paid – April 2018
- E. Funds Transfers or Adjustments
- F. Next Governing Board Meeting – June 25, 2018, at 5:30 p.m
- G. **18-05-58 Amend Permanent Appropriations for FY18**  
Mrs. Hamilton moved to amend permanent appropriations for FY18. Mrs. Vance seconded the motion. (Attachment A)

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Patterson, yes.

## **SUPERINTENDENT'S REPORT**

- A. Meetings Attended
- B. All-Staff Meeting – August 13 – Blue Heron
- C. Projected Health Care FY19 Rate and Premium Holidays
- D. County Financing District Seminar – May 25
- E. School Safety and Security Training – August 7, 8, 9
- F. Medina County Police and Fire Chiefs Working Group
- G. BASA Program

## **BOARD MEMBERS' REPORTS**

- A. Legislative Liaison – Mrs. Hamilton updated the Board on the ESC bill progressing through the legislature.
- B. Student Achievement Liaison – Mr. Ravenelli and Mr. Zona highlighted the most recent Board-to-Board update.
- C. Policy Committee – Mr. Zona updated the Board on the most recent Policy Committee meeting.
- D. Business Advisory Council Liaison – Mr. Ravanelli recapped the most recent Business Advisory Council meeting.
- E. Other

## **NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS**

### **A. Personnel Agenda**

#### **1. 18-05-59 2018-2019 Personnel Contracts**

Mr. Ravanelli move to approve the personnel contracts for the 2018-2019 school year. Mrs. Hamilton seconded the motion. (Attachment B)

VOTE: Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

#### **2. 18-05-60 Employment**

Mrs. Hamilton moved to approve the following personnel agenda items pending the completion of paperwork and clear background check. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

Approve the following supplemental summer enrichment contracts for the 2017-2018 school year;

- 1. Jennette English, Paraprofessional, at a salary of \$11.50 per hour, effective June 1, 2018 – July 31, 2018.
- 2. Nicole Herman, Speech-Language Pathologist, at a salary of \$30.00 per hour, effective June 1, 2018 – July 31, 2018.
- 3. Christine Kirkby, Paraprofessional, at a salary of \$11.50 per hour, effective June 1, 2018 – July 31, 2018.
- 4. Devon Milinkovich, Paraprofessional, at a salary of \$11.50 per hour, effective June 1, 2018 – July 31, 2018.
- 5. Carly Papesch, Intervention Specialist, at a salary of \$25.00 per hour, effective June 1, 2018 – July 31, 2018.
- 6. Amy Phelps, Paraprofessional, at a salary of \$12.50 per hour, effective June 1, 2018 – July 31, 2018.
- 7. Holly Phillips, Intervention Specialist, at a salary of \$25.00 per hour, effective June 1, 2018 – July 31, 2018.
- 8. Laura Rohrbaugh, Paraprofessional, at a salary of \$11.96 per hour, effective June 1, 2018 – July 31, 2018.
- 9. Tracy Secaur, Intervention Specialist, at a salary of \$25.00 per hour, effective June 1, 2018 – July 31, 2018.

10. Elizabeth Weidman, Paraprofessional, at a salary of \$11.73 per hour, effective June 1, 2018 – July 31, 2018.

Employ the following classified staff member for the 2018-2019 school year:

1. Raelene Shattuck, Substitute LPN, at a salary of \$15.50 per hour, effective August 1, 2018 – July 31, 2019.

**B. Policy Items (Attachment C)**

1. The first reading of the following policies:
  - ACA-ACAA-Nondiscrimination on the Basis of Sex
  - ACA-E-ACAA-E-Sexual Harassment Complaint Form
  - ACA-R-ACAA-R-Sexual Harassment
  - ACA-R-Nondiscrimination on the Basis of Sex-Sexual Harassment Grievance Procedures
  - BCFA -Business Advisory Committee to the Board
  - BDDJ-Broadcasting and Taping of Board Meetings
  - DECA-Administration of Federal Grant Funds
  - DID-Inventories
  - DI-Fiscal Accounting and Reporting
  - DJC-Bidding Requirements
  - DJF-Purchasing Procedures
  - DN-School Properties Disposal
  - EBBA-First Aid
  - EBBA-R-First Aid
  - EBC-Emergency Management and Safety Plans
  - EBC-R-Emergency Management and Safety Plans
  - GBK-Smoking on District Property by Staff Members
  - GBQ-Criminal Records Check
  - IGBB-Programs for Students who are Gifted
  - IGBI-English Learners
  - IGBL-Parent and Family Involvement in Education
  - JED -Student Absences and Excuses
  - JFCG-Tobacco Use by Students
  - JFG-Interrogations and Searches
  - JFG-R-Interrogations and Searches
  - JN-Student Fees, Fines and Charges
  - KGC-Tobacco-Free ESC Property

**C. 18-05-61 Terminate Contract**

Mrs. Vance moved to terminate the contract for Jennifer Ramsey, 1:1 Health Aide, effective April 30, 2018. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

**D. 18-05-62 Rescind Resolution 18-04-56**

Mrs. Vance moved to rescind resolution 18-04-56, Horn Scholarship awarded to Carson Wirebaugh, Highland High School, due to non attendance at Ohio University. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

**E. 18-05-63 Award the Horn Scholarship in the Amount of: \$250.00 to Sarah Dudziak, Black River High School.**

Mrs. Vance moved to award the Horn Scholarship as stated above. Mr. Zona seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**F. 18-05-64 Participation with ACE Digital Academy**

Mrs. Vance moved to approve participation with ACE Digital Academy for the 2018-2019 school year. Mr. Ravanelli seconded the motion. (Attachment D)

VOTE: Mrs. Vance, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

**G. 18-05-65 2017-2018 County Service Agreement Amendments (ORC 3313.843 and 3313.845)**

1. The Black River Local School District for Special Education Aide Services. (Attachment E)
2. The Buckeye Local School District for Psychology Services. (Attachment F)

Mr. Zona moved to approve the above-listed 2017-2018 County Service Agreement Amendments. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**H. 18-05-66 2018-2019 County Service Agreements (ORC 3313.843 and 3313.845)**

1. The Black River Local School District in the amount of \$241,947.00. (Attachment G)
2. The Buckeye Local School District in the amount of \$319,362.00. (Attachment H)
3. The Cloverleaf Local School District in the amount of \$212,412.00 (Attachment I)

Mrs. Vance moved to approve the above-listed 2018-2019 County Service Agreements. Mr. Zona seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**I. 18-05-67 Renew the Lease Agreement**

Mr. Zona moved to renew the Lease Agreement with the Medina County Commissioners and the ESC of Medina County, in the amount of \$16,212.00 from July 1, 2018 – June 30, 2019. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**J. 18-05-68 Change in Board Pay Schedule**

Mr. Zona moved to adjust payment for Board Member attendance at meetings from twice annually to monthly effective immediately. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, no; Mr. Patterson, no.

**EXECUTIVE SESSION**

Mr. Zona moved to adjourn to executive session for the purpose of:

- Considering the appointment of a public employee or official.
- Considering the employment of a public employee or official.
- Considering the dismissal of a public employee or official.
- Considering the discipline of a public employee or official.
- Considering the promotion of a public employee or official.
- Considering the demotion of a public employee or official.

- Considering the compensation of a public employee or official.
- Considering the investigation of charges or complaints against a public employee, official, licensee, or student.
- Considering the purchase of property for public purposes.
- Considering the sale of property at competitive bidding.
  
- Conferring with an attorney for the Governing Board concerning pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- Considering matters required to be kept confidential by federal law or regulations or state statutes.
- Discussing details relative to the security arrangements and emergency response protocols for the Governing Board.

Mr. Ravanelli seconded the motion at 8:07 p.m.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

No Board action will be taken after Executive Session.

The Board returned from Executive Session at 8:59 p.m.

**ADJOURNMENT**

Mrs. Hamilton moved the meeting be adjourned at 8:59 p.m. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

Minutes Approved:

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President

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Treasurer