

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY**  
**Regular Meeting of June 19, 2017**  
**Board Conference Room**  
**124 West Washington Street, Medina, Ohio**

**CALL TO ORDER**

President Patterson called the meeting to order at 5:27 p.m.

**Administration of Oath of Office to Newly Appointed Board Member by Treasurer Hatmaker (Attachment A)**

**ROLL CALL**

The following members were present for the roll call: Mrs. Good, Mrs. Hamilton, Mr. Shumaker, Mrs. Vance, and Mr. Patterson.

**Recognition of Visitors**

President Patterson welcomed OSBA Representative Reno Contipelli who presented certificates to the following board members for their years of service. Kent Patterson ten years, Dan Shumaker 20 years, Jan Vance 30 years and Jan Good 40 years.

**17-06-72 Approval of Minutes of the Special Board Meeting June 7, 2017 and the Regular Board Meeting of May 22, 2017:**

Mrs. Vance moved that the minutes of the special meeting of June 7, 2017, (with correction) and the regular board meeting of May 22, 2017 be approved. Mr. Shumaker seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Shumaker, yes; Mrs. Hamilton, yes; Mrs. Good, yes; Mr. Patterson, yes.

**PUBLIC PARTICIPATION**

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

**Staff Presentation-Budget Report-Treasurer Hatmaker**

**TREASURER'S REPORT**

- A. Fund Statement – May 2017
- B. Reconciliation –May 2017
- C. Investment Review – May 2017
- D. List of Bills Paid – May 2017
- E. Fund Transfers or Adjustments – None
- F. Next Governing Board Meeting – July 24, 2017, at 5:30 p.m.

**17-06-73 Adopt Temporary Appropriations for FY18 (Attachment B)**

Mr. Shumaker moved to adopt temporary appropriations for FY18. Mrs. Good seconded the motion.

VOTE: Mr. Shumaker, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**17-06-74 Amend Permanent Appropriations for FY17 (Attachment C)**

Mrs. Vance moved to amend permanent appropriations for FY17. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Shumaker, yes.

**17-06-75 Approve the Following Year-End Advances and Transfers for FY17: (Attachment D)**

1. Advance to Nursing Services, in the amount of \$40,000.00, advance from General Fund.
2. Advance to Comprehensive Substitute Program-Black River, in the amount of \$25,000.00, advance from General Fund.
3. Advance to Service Account-Black River, in the amount of \$5,000.00, advance from General Fund.
4. Transfer to Capital Improvements-Vehicles, in the amount of \$25,000.00, transfer from Special Needs Van Transportation.

Mr. Shumaker moved to approve the above listed year-end advances and transfers for FY17. Mrs. Good seconded the motion.

VOTE: Mr. Shumaker, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**SUPERINTENDENT'S REPORT**

- A. Meetings Attended
- B. State Budget
- C. All-Staff Meeting - August 10, 2017
- D. Strategic Planning – September 21, 2017
- E. Office Space Lease for 2017-2018

**BOARD MEMBERS' REPORTS**

- A. Legislative Liaison –Dan Shumaker reported on the status of the State Budget.
- B. Student Achievement Liaison – Mrs. Good recapped Special Needs Summer, Fine Arts and Nursing Programs.
- C. Policy Committee – No Report
- D. Other

**NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS**

**17-06-76 Personnel Agenda**

Mr. Shumaker moved to approve the following personnel agenda items pending the completion of paperwork and clear background checks. Mrs. Vance seconded the motion.

VOTE: Mr. Shumaker, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mrs. Good, yes; Mr. Patterson, yes.

Employ the following certified staff members for the 2016-2017 school year:

1. Carly Papesh, Preschool Teacher – Summer Enrichment, at a salary of \$25.00 per hour, effective May 26, 2017.

Employ the following classified staff members for the 2016-2017 school year:

1. Jacob Leach, Substitute Vehicle Aide, at a salary of \$11.00 per hour, effective June 28, 2017.

2. Rebecca Leach, Paraprofessional - Summer Enrichment, at a salary of \$12.00 per hour, effective June 1, 2017.
3. Dawn Plisko, Substitute RN, at a salary of \$20.00 per hour, effective June 12, 2017.

Accept the following correction in staff assignment:

1. Alicia Highsmith, Assistant to the Director of Nursing, at a salary of \$17.00 per hour, as needed from July 1, 2017 - July 31, 2017 and 200 days, at a salary of \$17.50 per hour, from August 1, 2017 - July 31, 2018.

Accept the following resignations;

1. Shellie Bush, ASL Interpreter, effective June 1, 2017.
2. Melinda Hartzler, Gifted Intervention Specialist, effective July 31, 2017.
3. John Nimmo, Educational Aide, effective May 26, 2017.
4. Catherine Rhodes, Substitute RN, effective June 13, 2017.
5. Lisa Stadvec, Substitute Health Aide, effective June 8, 2017.

Employ the following certified staff members for the 2017-2018 school year:

1. Rick Forney, Testing Coordinator, at the Medina County Career Center, at a salary of \$36.00 per hour, effective August 1, 2017.
2. Katherine Malkus, Student Tutor, at the Medina County Career Center, at a salary of \$31.00 per hour, effective August 1, 2017.

Employ the following classified staff members for the 2017-2018 school year:

1. Jacob Leach, Substitute Vehicle Aide, at a salary of \$11.00 per hour, effective June 28, 2017.
2. Dawn Plisko, Substitute RN, at a salary of \$20.00 per hour, effective June 12, 2017.
3. Evelyn Racca, Substitute Vehicle Aide, at a salary of \$11.00 per hour, effective August 21, 2017.

Substitute employment: **(Attachment E &F)**

1. Substitute teacher list for the 2017-2018 school year.
2. ESC-employed substitute teachers listed for the Black River Local School District for the 2017-2018 school year.

**17-06-77      Accept the Job Descriptions**

Mrs. Vance moved to accept the Drug & Alcohol Counselor Job Description, Lead Technician - Medina City School District Job Description, Senior Technician - Medina City School District Job Description, and Technician Medina City School District Job Description. Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Shumaker, yes; Mr. Patterson, yes.

**17-06-78      2017-2018 County Service Agreement Amendment (ORC 3313.843 and 3313.845)**

1. The Highland Local School District for Special Education Services.

Mrs. Good moved to approve the above listed 2017-2018 County Service Agreement Amendment. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Shumaker, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**17-06-79      2017-2018 County Service Agreement (ORC 3313.843 and 3313.845)**

1. The Medina County Drug Abuse Commission for Drug Abuse Prevention Counseling Services.

Mrs. Vance moved to approve the above listed 2017-2018 County Service Agreement. Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Shumaker, yes; Mr. Patterson, abstain.

**17-06-80 Approve Salary Recommendations for the 2017-2018 School Year (Attachment G)**

Mr. Shumaker moved to approve the salary recommendations for the 2017-2018 school year as attached. Mr. Patterson seconded the motion.

VOTE: Mr. Shumaker, yes; Mr. Patterson, yes; Mrs. Good yes; Mrs. Hamilton, yes; Mrs. Vance, yes.

**17-06-81 Approve the 2017-2020 Contract and Salary Recommendation for William Koran**

Mr. Shumaker moved to approve the 2017-2020 (effective August 1, 2017-July 31, 2020) Superintendent's contract with William Koran and set the Superintendent's salary at \$128,400.00 for the 2017-2018 school year. Mrs. Vance seconded the motion.

VOTE: Mr. Shumaker, yes; Mrs. Vance, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

**17-06-82 Approve the 2017-2020 Contract and Salary Recommendation for Anthony Hatmaker**

Mrs. Vance moved to approve the 2017-2020 (effective August 1, 2017-July 31, 2020) Treasurer's contract with Anthony Hatmaker and set the Treasurer's salary at \$93,400.00 for the 2017-2018 school year. Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Shumaker, yes; Mr. Patterson, yes;

**17-06-83 Exempt the Superintendent and Treasurer from Completion of Timesheets**

Mrs. Hamilton moved to approve to exempt the Superintendent and Treasurer from completing timesheets (electronic and hard copy.) The Superintendent and Treasurer will continue to complete "time off" submissions (electronic or hard copy) for sick days, personal leave, and vacation days. These submissions are for record keeping and are only subject to approval for yearly or contracted limits. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Shumaker, yes; Mrs. Good, yes; Mr. Patterson, yes.

**17-06-84 Approve the 2017-2018 Membership Dues for OESCA and AESA**

Mrs. Vance moved to approve the 2017-2018 membership dues for OESCA and AESA in the amount of \$6,983.00. Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Shumaker, yes; Mr. Patterson, yes.

**17-06-85 Renew the Agreement for National Webcheck Program Services and Equipment**

Mrs. Vance moved to renew the Agreement for National Webcheck Program Services and Equipment. Mr. Shumaker seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Shumaker, yes; Mrs. Good, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

**ADJOURNMENT**

Mrs. Good moved the meeting be adjourned at 7:14 p.m. Mrs. Vance seconded the motion.

VOTE: Mrs. Good, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Shumaker, yes; Mr. Patterson, yes.

Minutes Approved:

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President

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Treasurer