

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Regular Meeting of June 25, 2018
124 West Washington Street, Medina, Ohio

CALL TO ORDER

President Patterson called the meeting to order at 5:34 p.m.

ROLL CALL

The following members were present for the roll call: Mrs. Hamilton, Mrs. Vance, and Mr. Patterson.

18-06-69 Approval of Minutes of the Regular Board Meetings of May 21, 2018,

Mrs. Vance moved that the minutes of the regular board meeting of May 21, 2018, be approved. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

Mr. Zona joined the board meeting at 5:39 p.m.

PUBLIC PARTICIPATION

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

STAFF PRESENTATION – Budget Report-Anthony Hatmaker

Treasurer Hatmaker also discussed some policy concerns that had been reported to the Board earlier. Additional documentation on the items highlighted was presented to the Board. After some discussion, the Board indicated that follow-up with legal counsel would be appropriate.

TREASURER'S REPORT

- A. Fund Statement – May 2018
- B. Reconciliation – May 2018
- C. Investment Review – May 2018
- D. List of Bills Paid – May 2018
- E. Funds Transfers or Adjustments
- F. Next Governing Board Meeting – July 23, 2018, at 5:30 p.m
- G. **18-06-70 Amend Permanent Appropriations for FY18**

Mrs. Vance moved to amend permanent appropriations for FY18. Mrs. Hamilton seconded the motion. (Attachment A)

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Patterson, yes.

H. **18-06-71 Approve the Following Year-End Advances and Transfers for FY18**

- 1. Advance to Nursing Services, in the amount of \$25,000.00, advance from General Fund.
- 2. Transfer to General Fund - \$6.50 Deduction, in the amount of \$25,000.00, transfer from General Fund.
- 3. Transfer to Capital Imp. – Vehicles, in the amount of \$25,000.00, transfer from Sp Needs Van Trans.

Mrs. Vance moved to approve the above listed year-end advances and transfers for FY18. Mr. Zona seconded the motion. (Attachment B)

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Patterson, yes.

I. 18-06-72 Adopt Permanent Appropriations for FY19

Mrs. Vance moved to adopt permanent appropriations for FY19. Mr. Patterson seconded the motion. (Attachment C)

VOTE: Mrs. Vance, yes; Patterson, yes; Mrs. Hamilton, yes; Mr. Zona, yes.

SUPERINTENDENT'S REPORT

- A. Meetings Attended
- B. All-Staff Meeting – August 13 – Blue Heron
- C. Auditor of State ESC Operation Study
- D. BASA – Executive Coaching Program – Ohio School Leadership Foundation
- E. HB - 438

BOARD MEMBERS' REPORTS

- A. Legislative Liaison – Mrs. Hamilton updated the Board on various items progressing through the legislature.
- B. Student Achievement Liaison – Mr. Zona recapped Alternative School enrollment during FY18, Fine Arts and Safe Sitter programs.
- C. Policy Committee – none
- D. Business Advisory Council Liaison –No Report
- E. Other

NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS

A. 18-06-73 Personnel Agenda

Mrs. Vance moved to approve the following personnel agenda items pending the completion of paperwork and clear background check. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

Accept the following resignations for the 2017-2018 school year:

1. Carmen Gray, LPN, effective July 31, 2018
2. Rick Holland, Technician, effective July 31, 2018
3. Janice Kollar, Gifted & Talented Coordinator, effective July 31, 2018
4. Kathleen Minnich, Student Tutor, effective July 31, 2018
5. Maxton Musselman, Drug Abuse Counselor, effective July 31, 2018
6. Kristina Svancara, Education Aide, effective July 31, 2018
7. Diane White, Health Aide Substitute, effective July 31, 2018

Employ the following classified staff member for the 2017-2018 school year.

1. Christin McGlothlin, LPN, at the Brunswick City School District, at a salary of \$16.75 per hour, effective May 25, 2018 – July 31, 2019.

Accept the change in status for the 2018-2019 school year:

1. Richard Maynard, from a Substitute LPN to an LPN at the Brunswick City School District, effective August 1, 2018 – July 31, 2019.

Employ the following classified staff member for the 2018-2019 school year:

1. Christopher Maher, Technician, at the Highland Local School District, at a salary of \$34,000 per year, effective July 1, 2018 – July 31, 2019.

Employ the following certified staff member for the 2018-2019 school year.

1. Jennifer Gaines, Student Tutor, at he Medina County Career Center, at a salary of \$31.00 per hour, effective August 1, 2018 – July 31, 2019.

Approve the Substitute employment for the 2018-2019 school year.

1. Substitute teacher list for the 2018-2019 school year. (Attachment D)
2. ESC-employed substitute teachers listed for the Black River Local School District for the 2018-2019 school year. (Attachment E)

B. 18-06-74 Policy Items

Mr. Zona moved to approve the following policy items. Mrs. Vance seconded the motion. (Attachment F)

VOTE: Mr. Zona, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

ACA-ACAA-Nondiscrimination on the Basis of Sex
ACA-E-ACAA-E-Sexual Harassment Complaint Form
ACA-R-ACAA-R-Sexual Harassment
ACA-R-Nondiscrimination on the Basis of Sex-Sexual Harassment Grievance Procedures
BCFA -Business Advisory Committee to the Board
BDDJ-Broadcasting and Taping of Board Meetings
DECA-Administration of Federal Grant Funds
DID-Inventories
DI-Fiscal Accounting and Reporting
DJC-Bidding Requirements
DJF-Purchasing Procedures
DN-School Properties Disposal
EBBA-First Aid
EBBA-R-First Aid
EBC-Emergency Management and Safety Plans
EBC-R-Emergency Management and Safety Plans
GBK-Smoking on District Property by Staff Members
GBQ-Criminal Records Check
IGBB-Programs for Students who are Gifted
IGBI-English Learners
IGBL-Parent and Family Involvement in Education
JED -Student Absences and Excuses
JFCG-Tobacco Use by Students
JFG-Interrogations and Searches
JFG-R-Interrogations and Searches
JN-Student Fees, Fines and Charges
KGC-Tobacco-Free ESC Property

C. 18-06-75 Approve the Staff Salary Recommendations for the 2018-2019 School Year

Mrs. Vance moved to approve the staff salary recommendations for the 2018-2019 school year. Mr. Patterson seconded the motion. (Attachment G)

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Zona, yes.

D. 18-06-76 Agenda Item Not Acted Upon

E. 18-06-77 Agenda Item Not Acted Upon

F. 18-06-78 Approve the 2018-2019 Membership Dues for OESCA and AESA

Mrs. Vance moved to approve the 2018-2019 membership dues for OESCA and AESA in the amount of \$7,142.00. Mr. Zona seconded the motion. (Attachment H)

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

G. 18-06-79 Approve the Affiliate Agreement

Mr. Zona moved to approve the Affiliate Agreement between NCSSA and the Governing Board of Columbiana County ESC. Mrs. Hamilton seconded the motion. (Attachment I)

VOTE: Mr. Zona, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

H. 18-06-80 Approve the Affiliate Agreement

Mrs. Hamilton moved to approve the Affiliate Agreement between NCSSA and the Governing Board of East Central Ohio ESC. Mrs. Vance seconded the motion. (Attachment J)

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

I. 18-06-81 Approve the Conference/Workshop Attendance Request

Mrs. Vance moved to approve the conference/workshop attendance request for April Johnson, Transportation Services Supervisor, October 26-30, 2018, in the amount of \$1,485.00 to attend the National Association of Pupil Transportation 44th Annual Conference and Trade Show, in Kansas City, MO. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

J. 18-06-82 Approve Attendance at the Medina County Economic Development Corporation Bicentennial Celebration

Mrs. Hamilton moved to approve the Medina County Economic Development Corporation Bicentennial Celebration attendance request for William Koran, July 19, 2018 in the amount of \$81.24 at the Blue Heron Event Center, Medina Oh. Mr. Zona seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Zona, yes; Mrs. Vance, yes; Mr. Patterson, yes.

K. 18-06-83 2017-2018 County Service Agreement (ORC 3313.843 and 3313.845)

1. The Stow-Monroe Falls City Schools District for Behavioral/Autism Consulting Services (Attachment K)

Mrs. Vance moved to approve the above-listed 2017-2018 County Service Agreement. Mr. Zona seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

L. 18-06-84 2017-2018 County Service Agreement Amendments (ORC 3313.843 and 3313.845)

1. The Brunswick City School District for Home Instruction and Nursing Services (Attachment L)
2. The Cloverleaf Local School District for Home Instruction (Attachment M)
3. The Keystone Local School District for Nursing Services (Attachment N)
4. The Mogadore Local School District for Nursing Services (Attachment O)

Mrs. Vance moved to approve the above-listed 2017-2018 County Service Agreement Amendments. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

M. 18-06-85 2018-2019 County Service Agreements (ORC 3313.843 and 3313.845)

1. The Clearview Local School District for LPN Services (Attachment P)
2. The Copley-Fairlawn City School District for Autism/Behavioral Consulting Services (Attachment Q)
3. The Mogadore Local School District for 1:1 Health Aide ESY and Health Aide Services (Attachment R)
4. The Norton City School District for Autism/Behavioral Consulting Services (Attachment S)
5. The Sheffield-Sheffield Lake City School District for LPN Services (Attachment T)

Mrs. Vance moved to approve the above-listed 2018-2019 County Service Agreements. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

N. 18-06-86 2018-2019 County Service Agreement Amendment (ORC 3313.843 and 3313.845)

1. The Brunswick City School District for Nursing Services (Attachment U)

Mrs. Vance moved to approve the above-listed 2018-2019 County Service Agreement Amendment. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Zona, yes.

O. 18-06-87 Approve the 2018-2019 GCSSA Regular Membership

Mrs. Hamilton moved to approve the 2018-2019 Greater Cleveland School Superintendents' Association (GCSSA) membership in the amount of 100.00. Mr. Zona seconded the motion. (Attachment V)

VOTE: Mrs. Hamilton, yes; Mr. Zona, yes; Mrs. Vance, yes; Mr. Patterson, yes.

P. 18-06-88 Approve the eSchoolView Contract

Mrs. Vance moved to approve the eSchoolView Contract in the amount of \$750.00 plus a monthly fee of \$309.00 through 6/30/2021. Mr. Zona seconded the motion. (Attachment W)

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

Q. 18-06-89 Approve the Business Communication Specialist Quote

Mrs. Vance moved to approve the Business Communication Specialist quote in the amount of \$2,186.00. Mrs. Hamilton seconded the motion. (Attachment X)

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

R. 18-06-90 Accept the Ohio Preservice School Bus Driver Training Program Grant

Mrs. Vance moved to accept the Ohio Preservice School Bus Driver Training Program Grant from the Ohio Department of Education, in the amount of \$104,866.25 for FY19. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Zona, yes.

S. 18-06-91 Accept Donations for Fair Honors Ensembles

Medina County Agricultural Society - \$1,200.00

Medina County Federal Credit Union - \$250.00

Medina Veterinary Clinic, LLC - \$100.00

Homer B. Smith - \$100.00

Mrs. Hamilton moved to accept the above-listed donations. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

T. 18-06-92 Approve the NeoNet Equipment and Virtual Server Quote

Mrs. Hamilton moved to approve the NEONet Network Equipment quote in the amount of \$26,609.65 and the NEONet Virtual Server quote in the amount of \$2,955.00. Mrs. Vance seconded the motion. (Attachment Y)

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

U. 18-06-93 Special Board Meeting on 7/9/2018 for the Evaluation /Compensation of Superintendent and Treasurer

Mrs. Hamilton moved to approve the Special Board Meeting on 7/9/2018 for the Evaluation/Compensation of the Superintendent and Treasurer. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

Adjournment

Mrs. Hamilton moved the meeting be adjourned at 7:40. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

Minutes Approved:

President

Treasurer