

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Regular Meeting of June 24, 2019
124 West Washington Street, Medina, Ohio

CALL TO ORDER

President Patterson called the meeting to order at 5:30 p.m.

ROLL CALL

The following members were present for the roll call: Mrs. Hamilton, Mr. Kollar, Mr. Ravanelli, Mrs. Vance, and, Mr. Patterson.

19-06-81 Approve the Minutes of May 20, 2019, Regular Board Meeting

Mr. Kollar moved that the minutes of the May 20, 2019, regular board meeting, Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

RECOGNITION OF VISITORS

Matt Markling-Board Council

PUBLIC PARTICIPATION

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

STAFF PRESENTATION - Budget Report by Tony Hatmaker.

19-06-82 Move Executive Session

Mrs. Hamilton moved to move the Executive Session from later in the meeting to after the Staff presentation. Mr. Kollar seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes Mr. Ravanelli, abstain; Mrs. Vance, yes; Mr. Patterson, yes.

19-06-83 Executive Session

Mrs. Hamilton moves and and Mr. Kollar seconds the motion for the Educational Service Center of Medina County Governing Board ("Governing Board") to recess into consecutive executive sessions pursuant to R.C. 121.22(G) for the following purposes: (1) to consider the appointment, employment, and /or discipline of a public employee/official; (2) to consider the appointment, employment, and/or discipline of a public employee/official; (3) to consider the investigation of charges and/or complaints against a public employee/official; and (4) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of imminent court action. Upon conclusion of these executive sessions, the Governing Board President shall gavel the Governing Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, abstain; Mrs. Vance, yes; Mr. Patterson, yes.

The Board moved into Executive Session at 5:50 p.m. with the following board members present, Mrs. Hamilton, Mr. Kollar, Mr. Ravanelli, Mrs. Vance, and Mr. Patterson.

The Board returned from Executive Session at 7:26 p.m.

TREASURER'S REPORT

- A. Fund Statement – May 2019
- B. Reconciliation – May 2019
- C. Investment Review – May 2019
- D. List of Bills Paid – May 2019
- E. Funds Transfers or Adjustments
- F. Next Governing Board Meeting – July 22, 2019, at 5:30 p.m.

SUPERINTENDENT'S REPORT

- A. Meetings Attended
- B. All-Staff Meeting – August 8 – Buffalo Creek Reservation
- C. District Graduations
- D. "Who We Are and What We Do" Draft
- E. District 5 Teacher of the Year

BOARD MEMBERS' REPORTS

- A. Legislative Liaison – Mrs. Hamilton gave an update on the state budget.
- B. Student Achievement Liaison – Mrs. Vance gave an update on the Martha Holding Jennings Grant and Literacy Workshop.
- C. Policy Committee – Mr. Kollar – no report
- D. Other

NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS

A. 19-06-84 Personnel Agenda

Mr. Kollar moved to approve the following personnel agenda items pending the completion of paperwork and clear background checks. Mrs. Vance seconded the motion.

Approve the following supplemental Summer Enrichment contracts for the 2018-2019 school year, effective June 1, 2019 - July 31, 2019.

1. Kari Gaebelein, Paraprofessional, at a pay rate of \$11.50 per hour.
2. Elizabeth Kelley, Paraprofessional, at a pay rate of \$11.50 per hour.
3. Christine Kirkby, Paraprofessional, at a pay rate of \$11.20 per hour.
4. Danielle Koval, Intervention Specialist, at a pay rate of \$25.00 per hour.
5. Laura Rohrbaugh, Paraprofessional, at a pay rate of \$12.00 per hour.
6. Amy Sullivan, Paraprofessional, at a pay rate of \$17.30 per hour.
7. Jeremy Thompson, Intervention Specialist, at a pay rate of \$25.00 per hour.
8. Sharon Walter, Paraprofessional, at a pay rate of \$14.43 per hour.
9. Elizabeth Weidman, Paraprofessional, at a pay rate of \$12.26 per hour.

Approve the following change in status for the 2018-2019 school year.

1. Alecia Highsmith, Assistant to the Director of Nursing, approve additional hours as needed over 200 her day contract.

Employ the following certified staff members for the 2019-2020 school year.

1. Felicia Fago, Project Search Instructor, at the Westfield Insurance Company, for 184 day per year, at a pay rate of \$42,320.00 per year, effective August 1, 2019- July 31, 2020.
2. Carrie Ruggiero, Student Tutor, at the Medina County Career Center, for 181 days per year, not to exceed 29 hours per week, at a pay rate of \$25.00 per hour, effective August 1, 2019 – July 31, 2020.

Approve the following changes in status for the 2019-2020 school year:

1. Bethany Nobile, from an LPN to a Substitute LPN, effective August 1, 2019 – July 31, 2020.
2. Christina Spiro, from a Substitute RN to a Substitute RN and Lead RN, at Brunswick City School District, up to 540 hours, effective August 1, 2019 – July 31, 2020.
3. Lori McCarthy, Transition to Work Specialist, from a 184 day contract to a 65 day contract at \$295.25 per day, due to district choice, effective August 1, 2019 – July 31, 2020.

Accept the following resignations for the 2018-2019 school year:

1. Tara Meilander, RN, effective July 31, 2019.
2. Melissa Morris, Health Aide, effective June 1, 2019.

Approve the substitute employment for the 2019-2020 school year.

1. Substitute teacher list for the 2019-2020 school year as attached. (Attachment A)

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

B. 19-06-85 Approve the Following 2019-2020 Personnel Contract Corrections

1. Sandra Collins, LPN, move from Substitute Classified One Year As-Needed to One Year Classified.
2. Jodie Homyk, Health Aide Sub, move from Two Year Classified to Substitute Classified One Year As-needed.
3. Bethany Nobile, LPN Sub, move from Two Year Classified to Substitute Classified One Year As-needed.
4. Stephanie Seward, RN Sub, move from New Continuing Classified to Substitute Classified One Year As-needed.
5. Sarah Troschinetz, RN Sub, move from Two Year Classified to Substitute Classified One Year As-needed.

Mrs. Hamilton moved to approve the above listed 2019-2020 personnel contract corrections. Mr. Patterson seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Patterson, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Vance, yes.

C. 19-06-86 Approve the Staff Salary Recommendations for the 2019-2020 School Year (Attachment B)

Mr. Kollar moved approve the staff salary recommendations for the 2019-2020 school year. Mr. Patterson seconded the motion. (As attached)

VOTE: Mr. Kollar, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Ravanelli, abstain; Mrs. Vance, yes.

D. 19-06-87 Approve the 2019-2020 Membership Dues for OESCA and AESA (Attachment C)

Mrs. Vance moved to approve the 2019-2020 membership dues for OESCA and AESA in the amount of \$7,305.41. Mr. Kollar seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

E. 19-06-88 Approve the 2019-2020 GCSSA Regular Membership (Attachment D)

Mrs. Hamilton moved to approve the 2019-2020 Greater Cleveland School Superintendents' Association (GCSSA) membership in the amount of \$100.00. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

F. 19-06-89 Accept the Ohio Preservice School Bus Driver Training Program Grant (Attachment E)

Mrs. Hamilton moved to accept the Ohio Preservice School Bus Driver Training Program Grant from the Ohio Department of Education, in the amount of \$104,866.25 for FY20. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

G. 19-06-90 Out of State Conference Registration (Attachment F)

Mrs. Hamilton moved to approve attendance at the Indiana Deaf Educators and Educational Interpreters Conference in Plainfield, IN. June 24 -25, 2019, for Sue McWilliams, in the amount of \$525.00 and Jessica Wilbraham, in the amount of \$875.00. Mr. Kollar seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, Mrs. Vance, yes; Mr. Patterson, yes.

H. 19-06-91 Out of State Conference Registration (Attachment G)

Mr. Kollar moved to approve attendance at the National Professional Development Conference of the American Orff-Elevated in Salt Lake City, UT, November 20 – November 23, 2019 for Lisa Heinrich (2019 Homer B. Smith Teacher of Excellence), in the amount of \$1500.00. Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

I. 19-06-92 Approve Mileage Reimbursement for Tony Hatmaker (Attachment H)

Mr. Kollar moved to approve mileage reimbursement for Tony Hatmaker, Treasurer, in the amount of \$201.84 for the period of June 7, 2019, through June 14, 2019. Mrs. Vance seconded the motion. (As attached)

VOTE: Mr. Kollar, yes; Mrs. Vance, yes, Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

J. 19-06-93 Approve Mileage Reimbursement for William Koran (Attachment I)

Mrs. Vance moved to approve mileage reimbursement for William Koran, Superintendent, in the amount of \$1,750.61 for the period of January 29, 2019, through June 30, 2019. Mr. Kollar seconded the motion. (As attached)

VOTE: Mrs. Vance, yes; Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

K. 19-06-94 Approve 2018-2019 County Service Agreement Amendments (ORC 3313.843 and 3313.845) (Attachment J)

1. The Brunswick City School District for Home Instruction Services from 200 hours to 400 hours and for Home Instruction Services from 400 hours to 600 hours.

Mrs. Hamilton moved to approve the above-listed 2018-2019 County Service Agreement Amendments. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

L. 19-06-95 Approve 2019-2020 County Service Agreements (ORC 3313.843 and 3313.845) (Attachments K, L, M, N, and O)

1. The Crestwood Local School District for Autism/Behavioral Consulting Services.
2. The Keystone Local School District for Nursing Supervision, RN, and Health Aide Services.
3. The Medina City School District
4. The Medina County Board of Developmental Disabilities for Substitute and Summer Nursing, Student Transportation, and Substitute Services (1:1 Aides).
5. The Sheffield-Sheffield Lake City School District for Nursing Supervision and LPN Services.

Mrs. Hamilton moved to approve the above-listed 2019-2020 County Service Agreements. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

M. 19-06-96 Approve the Following Job Description (Attachment P)

1. Student Intern – Summer Enrichment Program

Mrs. Vance moved to approve the above-listed job description. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes.

N. 19-06-97 Accept the Following Donations Received Toward the Fair Honors Ensembles

Farmers Savings Bank	\$250.00
Medina County Agricultural Society	\$1,200.00
Medina County Federal Credit Union	\$250.00
Medina Veterinary Clinic, LLC	\$100.00
Homer B. Smith	\$100.00

Mr. Kollar moved to accept the above listed donations. Mrs. Hamilton seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

O. 19-06-98 Adopt Amended Permanent Appropriations for FY19

Mrs. Hamilton moved to adopt Amended Permanent Appropriations for FY19 totaling \$6,380,161.00. Mrs. Vance seconded the motion. (As attached)

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

P. 19-06-99 Approve the Advance from the General Fund to Parent Mentor Grant FY19

Mrs. Hamilton moved to approve the advance of \$25,000.00 from Fund 001 SCC 0000 - General Fund to Fund 499 SCCC 9019 – Parent Mentor Grant FY19 necessary to close FY19. Mr. Kollar seconded the motion. (As attached)

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

Q. 19-06-100 Adopt Permanent Appropriations for FY20

Mrs. Vance moved to adopt Permanent Appropriations for FY20 totaling \$5,571,962.00. Mr. Patterson seconded the motion. (As attached)

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes.

ADJOURNMENT

Mrs. Hamilton moved the meeting be adjourned at 8:17 p.m. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

Minutes Approved:

President

Treasurer