

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Regular Meeting of July 23, 2018
124 West Washington Street, Medina, Ohio

CALL TO ORDER

President Patterson called the meeting to order at 5:16 p.m.

ROLL CALL

The following members were present for the roll call: Mrs. Hamilton, Mr. Ravanelli, Mrs. Vance, Mr. Zona and Mr. Patterson.

18-07-93 Approval of Minutes of the Regular Board Meetings of June 25, 2018, and the Special Board Meeting of July 9, 2018.

Mrs. Hamilton moved that the minutes of the regular board meeting of June 25, 2018, and the special board meeting of July 9, 2018, be approved. Mr. Patterson seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Patterson, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; and Mr. Zona, yes.

PUBLIC PARTICIPATION

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

EXECUTIVE SESSION

Mrs. Vance moved to adjourn to executive session for the purpose of:

- Considering the appointment of a public employee or official.
- Considering the employment of a public employee or official.
- Considering the dismissal of a public employee or official.
- Considering the discipline of a public employee or official.
- Considering the promotion of a public employee or official.
- Considering the demotion of a public employee or official.
- Considering the compensation of a public employee or official.
- Considering the investigation of charges or complaints against a public employee, official, licensee, or student.
- Considering the purchase of property for public purposes.
- Considering the sale of property at competitive bidding.
- Conferring with an attorney for the Governing Board concerning pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- Considering matters required to be kept confidential by federal law or regulations or state statutes.
- Discussing details relative to the security arrangements and emergency response protocols for the Governing Board.

Mr. Ravanelli seconded the motion at 5:18 p.m.

VOTE: Mrs. Vance, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

The Board moved into Executive Session at 5:18 p.m.

The Board returned to the Regular Session at 6:44 p.m.

TREASURER'S REPORT

- A. Fund Statement – June 2018
- B. Reconciliation – June 2018
- C. Investment Review – June 2018
- D. List of Bills Paid – June 2018
- E. Funds Transfers or Adjustments
- F. Next Governing Board Meeting – August 27, 2018, at 5:30 p.m.
- G. **18-07-94 Approve the Following Return Advance for FY18**

1. Return advance form Nursing Services, in the amount of \$25,000.00 to General Fund.

Mrs. Hamilton moved to approve the above listed return advance for FY18. Mrs. Vance seconded the motion. (Attachment A)

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Patterson, yes.

SUPERINTENDENT'S REPORT

- A. Meetings Attended
- B. All-Staff Meeting Agenda – August 13 – Blue Heron
- C. Safer Schools Hotline
- D. House Bill 438 Implementation Proposal
- E. Executive Succession
- F. OSBA Capital Conference

BOARD MEMBERS' REPORTS

- A. Legislative Liaison – No Report
- B. Student Achievement Liaison – Mr. Zona discussed the Summer Enrichment Program.
- C. Policy Committee – No Report
- D. Business Advisory Council Liaison –No Report
- E. Other

CONTINUING OLD BUSINESS AND SUPERINTENENT'S RECOMMENDATIONS

A. 18-07-95 Addendum to the Substitute List

1. Addendum to the substitute teacher list for the 2018-2019 school year. (Attachment B)
2. Addendum to the ESC-employed substitute teachers listed for the Black River Local School District for the 2018-2019 school year. (Attachment C)

Mr. Zona moved to approve the adoption of the above substitute list addendums. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS

A. 18-07-96 Personnel Agenda

Mr. Zona moved to approve the following personnel agenda items pending the completion of paperwork and clear background check. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

Accept the following resignations for the 2017-2018 school year:

1. Donna Gabler ELL Teacher, effective July 31, 2018
2. Brian Luther, Bus Mechanic, effective July 31, 2018
3. Ryan Peacey, Bus Mechanic, effective July 31, 2018
4. Devon Milinkovich, Paraprofessional, effective July 31, 2018
5. Amanda Yarsa, Substitute ASL Interpreter, effective July 31, 2018

Accept the change in status for the 2018-2019 school year:

1. Christopher Maher, Technician, at the Highland Local School District, for 22 days (estimated) at a salary of \$2,865.95 (estimated), effective July 1, 2018 – July 31, 2018.
2. Christopher Maher, Technician, at the Highland Local School District, for 260 days (estimated) at a salary of \$34,000 per year, effective August 1, 2018 – July 31, 2019.
3. Peacelyn Wells, ELL Teacher, from 160 days at 7.5 hours/day to 184 days at 7.5 hours/day at a salary of \$32.57 per hour, effective August 1, 2018.
4. Jessica Wilbraham, Teacher of the Deaf, from 161 days at 7 hours/day to 184 days at 7.5 hours/day at a salary of \$41,418.72, effective August 1, 2018.
5. Jessica Wilbraham, Teacher of the Deaf, for ESY Services during FY17, in the amount of \$810.00 (27 hours at \$30.00/hour).
6. Jessica Wilbraham, Teacher of the Deaf, for ESY during FY18, in the amount of \$30.00/hour.

B. 18-07-97 Alternative School Grading Compensation

Mr. Zona moved to set the alternative school grading compensation at \$100.00 for a ½ credit class and \$200.00 for a full credit class. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

C. 18-07-98 Amend Job Descriptions

Mr. Zona moved to amend the job descriptions for Superintendent, Treasurer, Director of Curriculum and Gifted Services, Director of Special Needs Initiatives, and Director of Nursing through the addition of the following line: FLSA Status - EXEMPT. Mrs. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

D. 18-07-99 Approve the 2018-2019 Salary Recommendation for William Koran

Mrs. Vance moved to approve the 2018-2019 salary recommendation in the amount of a 3.9% increase (\$128,400.00 to \$133,407.60) for William Koran. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes.

E. 18-07-100 Approve the 2018-2019 Salary Recommendation for Anthony Hatmaker

Mr. Ravanelli moved to approve the 2018-2019 salary recommendation in the amount of a 3.9% increase (\$93,400.00 to \$97,042.60) for Anthony Hatmaker. Mr. Patterson seconded the motion.

VOTE: Mr. Ravanelli, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes.

F. 18-07-101 Adjust the Contract of Robert Stamper

Mrs. Vance moved to adjust the contract of Robert Stamper, Technician, to reduce paid holidays from 14 to 10 (to reflect the City of Medina holiday schedule) and to increase his 2018-2019 salary from \$43,059.15 to \$43,721.60, effective August 1, 2018. Mr. Ravanelli seconded the motion. (Attachment D)

VOTE: Mrs. Vance, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

G. 18-07-102 Approve the 2018-2019 WORKS International, Inc. Invoice

Mrs. Hamilton moved to approve the 2018-2019 WORKS International, Inc. invoice in the amount of \$8,7232.00. Mr. Ravanelli seconded the motion. (Attachment E)

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

H. 18-07-103 2018-2019 County Service Agreements (ORC 3313.843 and 3313.845)

1. The Barberton City School District For Autism/Behavioral Services(Attachment F)
2. The Crestwood Local School District for Autism/Behavioral Services(Attachment G)
3. The Mayfield City School District for Board Certified Behavior Analyst Services(Attachment H)

Mr. Zona moved to approve the above-listed 2018-2019 County Service Agreements. Mrs. Hamilton seconded the motion.

VOTE: Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

I. 18-07-104 Accept Donations for Fair Honors Ensembles

Amber Kneuss - \$20.00
Hunter Insurance Agency, Inc. - \$25.00

Mr. Zona moved to accept the above-listed donations. Mrs. Hamilton seconded the motion.

VOTE: Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

J. 18-07-105 Authorize the Purchase of Gift Cards

Mrs. Vance moved to authorize the purchase of gift cards to be used as student incentives by the Alternative School for the 2018-2019 school year in an amount not to exceed \$500.00. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

K. 18-07-106 Staff Recognition Dinner

Mrs. Hamilton moved to assume all costs for staff members and guests for the Staff Recognition Dinner on December 14, 2018. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

L. 18-07-107 Donate Proceeds from the Summer Enrichment Fundraiser

Mr. Zona moved to authorize the donations from the proceeds of the Summer Enrichment Fundraiser, in the amount of \$555.08. Donations will be as follows:

\$100.00 to Diapers for Medina
\$227.54 to Spokes Café
\$227.54 to Futures for Alyssa and Justin.

Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

M. 18-07-108 Approve the Conference/Workshop Attendance Request

Mrs. Vance moved to approve to approve the conference/workshop attendance request for Rachel Krauss, Director of Special Needs Initiatives, October 14-17, 2018, in the amount of \$1,400.00 to attend the NAPSA's 2018 Annual Conference in Covington, KY. Mr. Zona seconded the motion. (Attachment I)

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

N. 18-07-109 Approve the 2018-2019 Ohio Schools Council Invoice

Mrs. Vance moved to approve the 2018-2019 Ohio Schools Council Membership invoice in the amount of \$2,900.00. Mr. Ravanelli seconded the motion. (Attachment J)

VOTE: Mrs. Vance, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

O. 18-07-110 Develop a Mental Health Plan

Mr. Zona moved to authorize the Superintendent to develop a program to support mental health initiatives in the Medina County Schools. The program will include a job description, fiscal analysis, staff, community, and student development programming. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

Adjournment

Mrs. Hamilton moved the meeting be adjourned at 8:06. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

Minutes Approved:

President

Treasurer