

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Organizational Meeting of January 22, 2018
Lower Level Conference Room
124 West Washington Street, Medina, Ohio**

CALL TO ORDER

President Pro Tempore Vance called the meeting to order at 5:31 p.m.

ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS MRS. LISA HAMILTON, MR. ZACHARY RAVANELLI AND MR. FRANK ZONA (Attachments A, B, and C) BY COUNTY AUDITOR, MICHAEL KOVACK

ROLL CALL & PLEDGE OF ALLEGIANCE

The following members were present for the roll call and the Pledge of Allegiance: Mrs. Hamilton, Mr. Patterson, Mr. Ravanelli, Mrs. Vance, and Mr. Zona.

RECOGNITION OF VISITORS

President Pro Tempore Vance recognized family and friends of new board members.

VOTE FOR BOARD PRESIDENT

Mrs. Hamilton nominated Mr. Patterson for Board President for 2018.

Hearing no other nominations, President Pro Tempore Vance called for a vote on Mr. Patterson's nomination as Board President.

VOTE: Mrs. Hamilton for Mr. Patterson
 Mr. Ravanelli for Mr. Patterson
 Mrs. Vance for Mr. Patterson
 Mr. Zona for Mr. Patterson
 Mr. Patterson for Mr. Patterson

Mr. Patterson was elected by a vote of 5 to 0.

OATH OF OFFICE - PRESIDENT

Mr. Kovack administered the oath of office to the newly elected Board President, Mr. Patterson. (Attachment D)
Mr. Patterson assumed role as Board President.

ELECTION OF BOARD VICE PRESIDENT

Mr. Patterson nominated Mrs. Vance for Board Vice President for 2018. Mrs. Hamilton seconded the motion. Hearing no other nominations, President Patterson called for a vote on Mrs. Vance's nomination as Board Vice President.

VOTE FOR BOARD VICE PRESIDENT

VOTE: Mrs. Hamilton for Mrs. Vance
 Mr. Ravanelli for Mrs. Vance
 Mrs. Vance for Mrs. Vance
 Mr. Zona for Mrs. Vance
 Mr. Patterson for Mrs. Vance

Mrs. Vance was elected by a vote of 5 to 0.

OATH OF OFFICE - VICE PRESIDENT

Mr. Kovack administered the oath of office to the newly elected Board Vice President, Mrs. Vance. (Attachment E)

18-01-01 Establish Service Fund for 2018

Mrs. Vance moved that a service fund in the amount of \$20,000 be established for Board use in 2018. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

18-01-02 Elect Board/OSBA Legislative Liaison for 2017

Mr. Patterson moved that:

Mrs. Hamilton be appointed as OSBA/Legislative Liaison
Mr. Ravanelli and Mr. Zona be appointed as Student Achievement Liaison.
Mr. Ravanelli be appointed as Business Advisory Council Liaison.
Mrs. Vance to appointed as Records Commission Member.
Mr. Zona to be appointed as Policy Committee Member.

Mrs. Vance seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

**18-01-03 Approval to Enter into Contract with Squire Patton Boggs; McGown & Markling Co., L.P.A.;
Smith, Peters & Kalail Co., L.P.A., for Legal Services and Legal Hotline, on an As-Needed " Basis (Attachment F,
G, and H)**

Mrs. Vance moved that the Board enter into a contract with Squire Patton Boggs, McGown & Markling Co., L.P.A., Smith Peters & Kahailil Co. L.P.A., for legal services and legal hotline, on a "as-needed" basis. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

**18-01-04 Designate the Treasurer as the Legal Signature for Payroll, General Fund, and Miscellaneous
Checks**

Mrs. Hamilton moved that the Treasurer be authorized to sign checks to withdraw funds from the payroll, general, and miscellaneous checking accounts in 2018. Mr. Patterson seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Patterson, yes, Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes.

18-01-05 Allow the Treasurer to Invest Funds

Mrs. Vance moved that the Treasurer be granted blanket authority to invest available funds during the 2018 calendar year. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

18-01-06 Allow the Treasurer to Transfer Funds between Objects

Mrs. Vance moved that the Treasurer be granted blanket authority to transfer monies from one object code in a fund to another object code in the same fund. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

**18-01-07 Establish Meeting Dates, Times, and Places for ESC Governing Board Meetings for Calendar
Year 2018 (Attachment I)**

Mrs. Hamilton moved that the ESC Governing Board meetings be held in the Educational Service Center Board Conference Room, 124 West Washington Street, Medina, Ohio, commencing at 5:30 p.m. on the following dates; 2/26, 3/26, 4/23, 5/21, 6/25, 7/23, 8/27, 9/24, 10/22, 11/12, and 12/14. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

18-01-08 Approve the 2018-2019 School Year Calendar for the Educational Service Center Office (Attachment J)

Mrs. Vance moved to approve the 2018-2019 school year calendar for the Educational Service Center office. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes, Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

18-01-09 Set the ESC 2018 Mileage Reimbursement Rate at the IRS Approved Rate of 54.5 Cents per mile, Effective January 1, 2018 (Attachment K)

Mrs. Hamilton moved to set the ESC 2018 mileage reimbursement rate at the IRS approved rate of 54.5 cents per mile, effective January 1, 2018. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

18-01-10 Authorize Superintendent to Accept Resignations

Mrs. Hamilton moved to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on January 22, 2018, and remain in effect through the 2019 Organizational Meeting. Mr. Zona seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

18-01-11 Authorize Superintendent to Hire Staff between Board Meetings

Mr. Zona moved to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board policy. The authorization provided by this resolution shall commence on January 22, 2018, and remain in effect through the 2019 Organizational Meeting. Mrs. Vance seconded the motion.

VOTE: Mr. Zona, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

18-01-12 Direct the Administration and all Staff of the ESC to Comply with and Follow the Ohio Department of Education, Office of Exceptional Children's Model Special Education Policies and Procedures

Mrs. Hamilton moved to direct the administration and all staff of the ESC to comply with and follow the Ohio Department of Education, Office of Exceptional Children's model special education policies and procedures. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

ADJOURNMENT

Mr. Ravanelli moved the meeting be adjourned at 6:10 p.m. Mrs. Vance seconded the motion.

VOTE: Mr. Ravanelli, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

Minutes Approved:

President

Treasurer