

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY**  
**Organizational Meeting of January 23, 2017**  
**Board Conference Room**  
**124 West Washington Street, Medina, Ohio**

**CALL TO ORDER**

President Pro Tempore Shumaker called the meeting to order at 5:27 p.m.

**ROLL CALL & PLEDGE OF ALLEGIANCE**

The following members were present for the roll call and the Pledge of Allegiance: Ms. Armstrong, Mrs. Good, Mr. Patterson, Mrs. Vance, and Mr. Shumaker.

**RECOGNITION OF VISITORS**

President Pro Tempore Shumaker recognized William Hutson, Medina County Commissioner and Torie Griffith.

**ELECTION OF BOARD PRESIDENT**

Mrs. Vance nominated Ms. Armstrong for Board President 2017. Mrs. Good seconded the motion. Mr. Patterson moved that the nominations be closed and Mrs. Good seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Mr. Shumaker, yes; Ms. Armstrong, yes.

**VOTE FOR BOARD PRESIDENT**

VOTE:           Ms. Vance for Ms. Armstrong  
                  Mrs. Good for Ms. Armstrong  
                  Mr. Patterson for Ms. Armstrong  
                  Mr. Shumaker for Ms. Armstrong  
                  Ms. Armstrong for Ms. Armstrong

Ms. Armstrong was elected by a vote of 5 to 0.

**OATH OF OFFICE - PRESIDENT**

Mr. Hutson administered the oath of office to the newly elected Board President, Ms. Armstrong. (Attachment A)

**ELECTION OF BOARD VICE PRESIDENT**

Mrs. Good nominated Mr. Patterson for Board Vice President for 2017. Mr. Shumaker seconded the motion. Mr. Shumaker moved that the nominations be closed and Mrs. Good seconded the motion.

VOTE: Mr. Shumaker, yes; Mrs. Good, yes; Mr. Paterson, yes; Mrs. Vance yes; Ms. Armstrong, yes.

**VOTE FOR BOARD VICE PRESIDENT**

VOTE:           Mrs. Good for Mr. Patterson  
                  Mr. Shumaker for Mr. Patterson  
                  Mrs. Vance for Mr. Patterson  
                  Mr. Patterson for Mr. Patterson  
                  Ms. Armstrong for Mr. Patterson

Mr. Patterson was elected by a vote of 5 to 0.

**OATH OF OFFICE - VICE PRESIDENT**

Mr. Hutson administered the oath of office to the newly elected Board Vice President, Mr. Patterson.(Attachment B)

Commissioner Hutson thanked all Board Members for their services.

**17-01-001 Establish Service Fund for 2017**

Mr. Shumaker moved that a service fund in the amount of \$20,000 be established for Board use in 2017. Mrs. Vance seconded the motion.

VOTE: Mr. Shumaker, yes; Mrs. Vance, yes; Mrs. Good, yes; Mr. Patterson, yes; Ms. Armstrong, yes.

**17-01-002 Elect Board/OSBA Legislative Liaison for 2017**

Mrs. Good moved that Mr. Shumaker be appointed Board Legislative Liaison for 2017. Mr. Patterson seconded the motion.

VOTE: Mrs. Good, yes; Mr. Patterson, yes; Mrs. Vance, yes; Mr. Shumaker, yes; Ms. Armstrong, yes.

**17-01-003 Elect Board/OSBA Student Achievement Liaison for 2017**

Mrs. Vance moved that Mrs. Good be appointed Board/OSBA Student Achievement Liaison for 2017. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Mr. Shumaker, yes; Ms. Armstrong, yes.

**17-01-004 Approval to enter into Contracts With Squire Patton Boggs; McGown & Markling Co., L.P.A.: Smith, Peters & Kalail Co., L.P.A., for Legal Services and Legal Hotline, on an "As-Needed" Basis**

Mr. Patterson moved that the Board enter into a contracts with Squire, Patton Boggs; McGown & Markling Co., L.P.A.; and Smith, Peters & Kalail Co., L.P.A., for legal services and legal hotline, on an "as-needed" basis. Mrs. Good seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Mr. Shumaker, yes; Ms. Armstrong, yes.

**17-01-005 Designate the Treasurer as the Legal Signature for Payroll, General Fund, and Miscellaneous Checks**

Mr. Shumaker moved that the Treasurer be authorized to sign checks to withdraw funds from the payroll, general, and miscellaneous checking accounts in 2017. Mr. Patterson seconded the motion.

VOTE: Mr. Shumaker, yes; Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**17-01-006 Allow the Treasurer to Invest Funds**

Mrs. Good moved that the Treasurer be granted blanket authority to invest available funds during the 2017 calendar year. Mr. Shumaker seconded the motion.

VOTE: Mrs. Good, yes; Mr. Shumaker, yes; Mr. Patterson, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**17-01-007 Allow the Treasurer to Transfer Funds between Objects**

Mr. Patterson moved that the Treasurer be granted blanket authority to transfer monies from one object code in a fund to another object code in the same fund. Mrs. Good seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Mr. Shumaker, yes; Ms. Armstrong, yes

**17-01-008 Establish Meeting Dates, Times, and Places for ESC Governing Board Meetings for Calendar Year 2017 (Attachment C)**

Mr. Patterson moved that the ESC Governing Board meetings be held in the Educational Service Center Board Conference Room, 124 West Washington Street, Medina, Ohio, commencing at 5:30 p.m. on the following dates; 2/27, 3/27, 4/24, 5/22, 6/26, 7/24, 8/28, 9/25, 10/23, 11/13, and 12/8. Mrs. Vance seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Vance, yes; Mrs. Good, yes; Mr. Shumaker, yes; Ms. Armstrong, yes.

**17-01-009 Approve the 2017-2018 School Year Calendar for the Educational Service Center Office (Attachment D)**

Mrs. Good moved to approve the 2017-2018 school year calendar for the Educational Service Center office. Mrs. Vance seconded the motion.

VOTE: Mr. Good, yes; Mrs. Vance, yes; Mrs. Patterson, yes, Mr. Shumaker, yes; Ms. Armstrong, yes.

**17-01-010 Set the ESC 2017 Mileage Reimbursement Rate at the IRS Approved Rate of 53.5 Cents per mile, Effective January 1, 2017**

Mr. Shumaker moved to set the ESC 2017 mileage reimbursement rate at the IRS approved rate of 53.5 cents per mile, effective January 1, 2017. Mrs. Vance seconded the motion.

VOTE: Mr. Shumaker, yes; Mrs. Vance, yes; Mrs. Good, yes; Mr. Patterson, yes; Ms. Armstrong, yes

**17-01-011 Authorize Superintendent to Accept Resignations**

Mrs. Vance moved to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on January 23, 2017, and remain in effect through the 2018 Organizational Meeting. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Mr. Shumaker, yes; Ms. Armstrong yes

**17-01-012 Authorize Superintendent to Hire Staff between Board Meetings**

Mrs. Good moved to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board policy. The authorization provided by this resolution shall commence on January 23, 2017, and remain in effect through the 2018 Organizational Meeting. Mrs. Vance seconded the motion.

VOTE: Mrs. Good, yes; Mrs. Vance, yes; Mr. Patterson, yes; Mr. Shumaker, yes; Ms. Armstrong, yes.

**17-01-013 Direct the Administration and all Staff of the ESC to Comply with and Follow the Ohio Department of Education, Office of Exceptional Children's Model Special Education Policies and Procedures**

Mr. Patterson moved to direct the administration and all staff of the ESC to comply with and follow the Ohio Department of Education, Office of Exceptional Children's model special education policies and procedures. Mr. Shumaker seconded the motion.

VOTE: Mr. Patterson, yes; Mr. Shumaker, yes; Mrs. Good, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**ADJOURNMENT**

Mrs. Vance moved the meeting be adjourned at 5:58 p.m. Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mr. Patterson, yes; Mr. Shumaker, yes; Ms. Armstrong, yes.

Minutes Approved:

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President

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Treasurer