

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY**  
**Regular Meeting of August 26, 2019**  
**124 West Washington Street, Medina, Ohio**

**CALL TO ORDER**

President Patterson called the meeting to order at 5:33 p.m.

**ROLL CALL**

The following members were present for the roll call: Mrs. Hamilton, Mr. Kollar, Mrs. Vance, and, Mr. Patterson.

**19-08-120 Approve the Minutes of July 22, 2019, Regular Board Meeting**

Mrs. Hamilton moved that the minutes of the July 22, 2019, regular board meeting be approved. Mr. Kollar seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mrs. Vance, abstained; Mr. Patterson, yes.

**RECOGNITION OF VISITORS**

Carolyn Weglewski

**STAFF PRESENTATION** – Rachel Krauss presented on Special Needs Initiatives

Zach Ravanelli joined the Board Meeting at 5:40 p.m.

**19-08-121 Executive Session**

Mrs. Hamilton moves and Mr. Kollar seconds the motion for the Educational Service Center of Medina County Governing Board (“Governing Board”) to recess into executive session for the following purposes: (1) to consider the promotion of a public employee/official; (2) consider the compensation of a public employee or official. .

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

The Board moved into Executive Session at 6:12 p.m. with the following board members present, Mrs. Hamilton, Mr. Kollar, Mr. Ravanelli, Mrs. Vance, and Mr. Patterson.

The Board returned from Executive Session at 7:00 p.m.

**19-08-122 Remove from Table Resolution 19-07-119**

Mr. Kollar moved to remove from table resolution 19-07-119 approve the 2019-2020 salary recommendation for Anthony Hatmaker. Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**19-07-119 Approve the 2019-2020 Salary Recommendation for Anthony Hatmaker**

Mr. Kollar moved to approve the 2019-2020 salary recommendation in the amount of a 3% increase (\$97,042.60 to \$99,953.88) for Anthony Hatmaker, with the effective date of August 1, 2019. Mr. Ravanelli seconded the motion.

VOTE: Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**PUBLIC PARTICIPATION**

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the

Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

**TREASURER’S REPORT**

- A. Fund Statement – July 2019
- B. Reconciliation – July 2019
- C. Investment Review – July 2019
- D. List of Bills Paid – July 2019

**19-08-123 OSBA Capital Conference Delegate- Zach Ravanelli (Resolution Attached)**

Mrs. Vance moved to appoint Zach Ravanelli as the Educational Service Center of Medina County’s delegate to the 2019 OSBA Annual Business Meeting. Mr. Kollar seconded the motion.

Vote: Mrs. Vance, yes; Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

- E. Funds Transfers or Adjustments
- F. Next Governing Board Meeting – September 23, 2019, at 5:30 p.m.

**SUPERINTENDENT’S REPORT**

- A. Meetings Attended
- B. Medina District Library Executive Director Search
- C. Revised Agenda
- D. October Board Meeting at Cliffside (October 28, 2019)
- E. Governing Board Candidates
- F. “Who We Are and What We Do” Publication

**DEPUTY SUPERINDENT’S REPORT**

- A. Meetings Attended
- B. Experience Checklist

**BOARD MEMBERS’ REPORTS**

- A. Legislative Liaison – Mrs. Hamilton gave the status of the Cupp/Patterson School Finance Reform Proposal.
- B. Student Achievement Liaison – Mrs. Vance gave an update on the Positive Interventions Program Review.
- C. Policy Committee – Mr. Kollar – no report
- D. Other

**CONTINUING OLD BUSINESS AND SUPERINTENDENT’S RECOMMENDATIONS**

**A. 19-08-124 Addendum to the Substitute List (Attachment A)**

- 1. Addendum to the substitute list for the 2019-2020 school year.

Mrs. Hamilton moved to approve the adoption of the above substitute list addendum. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Kollar, yes; Mrs. Vance, yes; Mr. Patterson, yes.

## NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS

### A. 19-08-125 Personnel Agenda

Mrs. Hamilton moved to approve the following personnel agenda items pending the completion of paperwork and clear background checks. Mrs. Vance seconded the motion.

Employ the following certified staff members for the 2019-2020 school year.

1. Dorothy Davis, Transition to Work Specialist, for 184 days, at a pay rate of \$55,200.00 per year, effective August 1, 2019 - July 31, 2020.
2. Marcie Henning, ELL Teacher, at the Wadsworth City School District, as-needed, at a pay rate of \$30.00 per hour, effective August 26, 2019 - July 31, 2020.
3. Lauren Molten Horst, Behavior Specialist, for 184 days at a pay rate of \$51,520 per year, effective August 1, 2019 – July 31, 2020.
4. Matthew Popielski, Long-Term Substitute Technology Teacher, at the Highland Local School District, for 184 days, 4 hours per day, at a pay rate of \$135.87 per day, with sick and personal days as approved by Highland Local School District, effective August 15, 2019 – July 31, 2020.
5. Rebecca Schlegel, Gifted Intervention Specialist, at the Wadsworth City School District, for 120 days, at a pay rate of \$38,084.80 per year and up to 20 days at the ESC of Medina County, at a pay rate of \$317.38 per day, effective August 26, 2019 – July 31, 2020.
6. Cynthia Shevel, Home Instructor, at the Brunswick City, Cloverleaf Local, and Highland Local School Districts, at a pay rate of \$25.00 per hour, effective August 26, 2019 – July 31, 2020.

Employ the following classified staff members for the 2019-2020 school year:

1. Kelly Gruhn, LPN, at the Brunswick City School District, at a pay rate of \$17.00 per hour, effective August 8, 2019 – July 31, 2020.
2. Cynthia Liptensky, Substitute LPN, at a pay rate of \$17.00 per hour, effective August 8, 2019 - July 31, 2020.
3. Melissa McTigue, Paraprofessional, at the Windfall School, at a pay rate of \$12.00 per hour effective August 21, 2019 – July 31, 2020.
4. Magali Polick, Paraprofessional, at the Windfall School, at a pay rate of \$13.00 per hour, effective August 26, 2019 – July 31, 2020.
5. Katherine Subotnik, Substitute RN, at a pay rate of \$21.00 per hour, effective August 8, 2019 – July 31, 2020.
6. Christine Venere, LPN, at the Brunswick City School District, at a pay rate of \$17.00 per hour, effective August 8, 2019 – July 31, 2020.
7. Lisa Wittman, Mindfulness Consultant, at the Buckeye Local School District, at a pay rate of \$40.00 per hour, effective August 19, 2019 – July 31, 2020.

Accept the changes in status for the 2019 - 2020 school year:

1. Steven Albery, from a Substitute Vehicle Driver to a Regular Vehicle Driver, effective August 22, 2019 – July 31, 2020.
2. Jeremy Bonnett, from a Substitute Educational Aide to a Substitute Teacher, at the Medina County Career Center, at a pay rate of \$60.00 per half day and \$100.00 per full day, effective August 26, 2019 – July 31, 2020.
3. Alecia Highsmith, Assistant to the Director of Nursing, \$100.00 per week stipend, up to 12 weeks, effective August 12, 2019.
4. Brenda Lang, from a Substitute Vehicle Driver to a Regular Vehicle Driver, effective August 22, 2019 – July 31, 2020.
5. Kelly Lockhart, School Psychologist, from 320 hours to approximately 1265 hours, at a pay rate of \$51.25 per hour, effective August 1, 2019 – July 31, 2020.

Accept the following resignations for the 2019 - 2020 school year:

1. Sarah Babiasz, Substitute LPN, effective August 1, 2019.
2. Erin Caron, Substitute LPN, effective August 1, 2019.
3. Lisa Rose, Substitute LPN, effective August 1, 2019.
4. Carrie Ruggiero, Tutor, effective August 1, 2019.

5. Stephanie Seward, Substitute RN, effective August 1, 2019.
6. Ronald Summers, Educational Aide, effective August 1, 2019.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**B. 19-08-126 Approve the Following 2019-2020 Personnel Contract Corrections**

1. Brittany Theberge, Autism/Behavior Specialist, from \$35.88 per hour to \$32.03 per hour.

Mr. Kollar moved to approve the above listed 2019 -2020 personnel contract correction. Mr. Patterson seconded the motion.

VOTE: Mr. Kollar, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes.

**C. 19-08-127 Approve the Personal Services Contracts (Attachment B)**

Mrs. Hamilton moved approve the personal services contract for Kelly Krauss, Summer Enrichment Program – Student Intern, from 6/17/2019 – 7/25/2019, in the amount of \$480.00. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes, Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**D. 19-08-128 Exempt the Deputy Superintendent from Completion of Timesheets**

Mrs. Hamilton moved to approve to exempt the Deputy Superintendent from completing timesheets (electronic or hard copy.) The Deputy Superintendent will continue to complete “time off submissions (electronic or hard copy) for sick days, personal leave, and vacation days. These submissions are for record keeping and are only subject to approval for yearly or contracted limits. Mr. Kollar seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**E. 19-08-129 Approve the Sponsorship of the Economic Development Corporation Made in Medina County Celebration (Attachment C)**

Mrs. Vance moved to approve the Sponsorship of the Economic Development Corporation Made in Medina County Celebration in the amount of \$250.00. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Patterson, yes.

**F. 19-08-130 2019-2020 County Service Agreement Amendment (ORC 3313.843 and 3313.845) (Attachment D)**

1. The Black River Local School District for ELL Services.

Mrs. Vance moved to approve the above-listed 2019-2020 County Service Agreement Amendment. Mr. Kollar seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**G. 19-08-131 Accept the Following Donation for 2019 Fair Honors Ensembles:**

1. Hunter Insurance Agency \$25.00

Mrs. Hamilton moved to accept the above listed donation. Mr. Kollar seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, Mrs. Vance, yes; Mr. Patterson, yes.

**H. 19-08-132 Move the October 28, 2019 Governing Board Meeting**

Mrs. Vance moved to approve the Governing Board Meeting on October 28, 2019, be moved to the Cliffside Artists Collaborative with a starting time of 5:45p.m. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**I. 19-08-133 Approve the Request for FMLA Leave for Christina Baker from Approximately September 16, 2019 through December 13, 2019.**

Mr. Kollar moved to approve the request for FMLA leave for Christina Baker from approximately September 16, 2019 through December 13, 2019. Mr. Ravanelli seconded the motion.

VOTE: Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**J. 19-08-134 Approve the Alliance Agreement (Attachment E)**

Mrs. Hamilton moved to approve Alliance Agreement between Frontline Technologies Group, LLC and North Coast Shared Services Alliance. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**ADJOURNMENT**

Mr. Kollar moved the meeting be adjourned at 7:48 p.m. Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

Minutes Approved:

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer