

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY**  
**Regular Meeting of August 27, 2018**  
**124 West Washington Street, Medina, Ohio**

**CALL TO ORDER**

President Patterson called the meeting to order at 5:30 p.m.

**ROLL CALL**

The following members were present for the roll call: Mrs. Hamilton, Mrs. Vance, and Mr. Patterson.

**RECOGNITION OF VISITORS – President Patterson**

Rachel Krauss and Bill Tooms

**18-08-111 Approval of Minutes of the Regular Board Meetings of July 23, 2018,**

Mrs. Hamilton moved that the minutes of the regular board meeting of July 23, 2018, be approved. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; and Mr. Patterson, yes.

**PUBLIC PARTICIPATION**

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Mr. Bill Tooms addressed the Board about his concerns regarding school safety in the county.

Mr. Ravanelli and Mr. Zona joined the meeting at 5:42 p.m.

**STAFF PRESENTATION** – Rachel Krauss presented on Special Needs Initiatives and Mental Health Programming.

**TREASURER’S REPORT**

- A. Fund Statement – July 2018
- B. Reconciliation – July 2018
- C. Investment Review – July 2018
- D. List of Bills Paid – July 2018
- E. Funds Transfers or Adjustments
- F. Next Governing Board Meeting – September 24, 2018, at 5:30 p.m.
- G. Audit Discussion- September 24, 2018, at 4:30 the Audit Report will be presented to the Board.
- H. OSBA Capital Conference

**SUPERINTENDENT’S REPORT**

- A. Meetings Attended
- B. Highly Effective ESC Application
- C. Top Scholars’ Recognition Dinner – April 18, 2019 6 p.m.
- D. Personnel Department Reorganization
- E. HB 438 – Board Reorganization Proposal
- F. Executive Succession
- G. Business Advisory Committee

H. SBTRVA Training

**BOARD MEMBERS' REPORTS**

- A. Legislative Liaison – No Report
- B. Student Achievement Liaison – Mr. Ravanelli and Mr. Zona discussed Nursing and Project Search .
- C. Policy Committee – No Report
- D. Business Advisory Council Liaison –No Report
- E. Other

**CONTINUING OLD BUSINESS AND SUPERINTENENT’S RECOMMENDATIONS**

**A. 18-08-112 Addendum to the Substitute List**

- 1. Addendum to the substitute teacher list for the 2018-2019 school year. (Attachment A)
- 2. Addendum to the ESC-employed substitute teachers listed for the Black River Local School District for the 2018-2019 school year. (Attachment B)

Mrs. Vance moved to approve the adoption of the above substitute list addendums. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes.

**NEW BUSINESS AND SUPERINTENDENT’S RECOMMENDATIONS**

**A. 18-08-113 Personnel Agenda**

Mr. Zona moved to approve the following personnel agenda items pending the completion of paperwork and clear background checks. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

Employ the following classified staff members for the 2018-2019 school year:

- 1. Lisa Bilchik, Paraprofessional, at Windfall School, for 179 days at 4.5 hrs/day at a salary of \$11.50, effective August 10, 2018 – July 31, 2019
- 2. Natalie Boothe, Substitute Paraprofessional at Windfall School at a salary of \$11.00 per hour, effective August 1, 2018 – July 31, 2019
- 3. Megan Hatala, Paraprofessional, at Windfall School, for 179 days at 4.5 hrs/day at a salary of \$11.50 per hour, effective August 27, 2018 - July 31, 2019
- 4. Sara Kinney, Aide, at the Medina County Career Center, for 180 days up to 29/hrs/week, at a salary of \$17.00 per hour, effective August 23, 2018 – July 31, 2019
- 5. Allyson Miller, Substitute RN, at a salary if \$21.00 per hour, effective August 10, 2018 – July 31, 2019

Employ the following certified staff members for the 2018-2019 school year:

- 1. Marcie Henning, ELL Teacher, for 185 days, at 7.5 hrs/day at a salary of \$30.00 per hour, effective August 13, 2018 – July 31, 2019
- 2. Kelly Lockhart, School Psychologist, at the Buckeye Local School District, for 40 days at 8 hrs/day at a salary of \$50.00 per hour, effective August 13, 2018 – July 31, 2019.

Accept the following resignations for the 2018-2019 school year.

- 1. Kelly Cubur, Educational Aide, effective August 20, 2018
- 2. Christina Harber, Health Aide, effective August 7, 2018
- 3. Kyle Kerns, Technician, effective August 9, 2018
- 4. Laura Rohrbaugh, Educational Aide, effective August 9, 2018
- 5. Michael Rudin, Educational Aide, effective August 17, 2018
- 6. Raelene Shattuck, Substitute LPN, effective July 31, 2018
- 7. Elaine Semper, Psychologist, effective August 9, 2018

Accept the changes in status for the 2018-2019 school year, all assigned days and hours are current estimates and may be revised as requested:

1. Barbara Ferrell, from a Substitute RN to an RN, at the Clearview Local School District, for 2 day/week at 7 hrs/day and the Brunswick City School District, for 1 day/week at 7 hrs/day
2. Jodie Homyk, ESY Health Aide, at the Mogadore Local School District for 24 hrs at a salary of \$11.50 per hour
3. Ariana Karim, RN, at the Mogadore Local School District, from 3 days/week to 5 days/week at 7.5 hrs/day
4. Tara Meilander, 1:1 RN, at the Brunswick City School District, for 2 days /week at 6 hrs/day
5. Melissa Morris, from a Substitute Health Aide, to a 1:1 Health Aide, at the Mogadore Local School District, 5 days/week at 5 ¾ hrs/day at a salary of \$12.00 per hour
6. Rebecca Parrott, from a Substitute RN, to a 1:1 RN, at the Brunswick City School District, for 3 days/week at 6 hrs/day
7. Shannon Wood, from a 1:1 Health Aide, to an LPN Substitute at a salary of \$15.00 per hour

**B. 18-08-114 Approve the Job Description**

Mr. Zona moved to approve the Registered Nurse/Aesop/Scheduling Job Description. Mrs. Hamilton seconded the motion.

VOTE: Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**C. 18-08-115 2018-2019 County Service Agreements (ORC 3313.843 and 3313.845)**

1. The Mogadore Local School District for Nursing Services (Attachment C)
2. The Stow-Munroe Falls City School District for Behavioral /Autism Consulting Services (Attachment D)

Mr. Zona moved to approve the above-listed 2018-2019 County Service Agreements. Mr. Ravanelli seconded the motion.

VOTE: Mr. Zona, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**D. 18-08-116 2018-2019 County Service Agreements Amendments (ORC 3313.843 and 3313.845)**

1. The Black River Local School District for Nursing Services (Attachment E)
2. The Highland Local School District for Behavioral /Autism Consulting Services (Attachment F)
3. The Medina City School District for Technology Services and ELL Services (Attachment G)

Mr. Zona moved to approve the above listed 2018-2019 County Service Agreement Amendments. Mrs. Hamilton seconded the motion.

VOTE: Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

**E. 18-08-117 Accept the Following Donations**

1. Mr. and Mrs. David Blosser - \$25.00 – Del Graff Scholarship
2. Medina County Agricultural Society Board -\$200 ( use of sound equipment) Fair Honors Ensembles
3. Royaltown Music - \$300 (pencils and music folders) – 2018 Fair Honors Ensembles
4. USA Custom Apparel - \$230 (deduction of \$1 per T-shirt) – 2018 Fair Honors Ensembles
5. Woodsy's Music of Medina - \$100 (use of a keyboard and amplifier) – 2018 Fair Honors Ensembles
6. Medina Sunrise Rotary - \$500 – 2018 Fair Honors Ensembles

Mrs. Vance moved to accept the above listed donations. Mr. Zona seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Zona, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

**F. 18-08-118 Approve the Purchase of Gift Cards**

Mrs. Vance moved to approve the purchase of gift cards to be used as student incentives by the Project Search Program for the 2018-2019 school year, in an amount not to exceed \$150.00. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

**G. 18-08-119 Approve the Purchase of the Ricoh Color Copier**

Mr. Patterson moved to approve the purchase of the Ricoh Color Copier Model MPC6004 coming off lease at a price not to exceed \$2,917.00. Mr Ravanelli seconded the motion.

VOTE: Mr. Patterson, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Zona, yes;

**H. 18-08-120 Approve the Purchase of A Xerox Altalink C8070 Color Copier**

Mrs. Vance moved to approve the purchase of a Xerox AltaLink C8070 Color Copier (with a High Capacity Paper Feeder) for \$16,562.25. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mr. Zona, yes; Mr. Patterson, yes.

**I. 18-08-121 Approve Recommendations of the Records Commission**

Mrs. Hamilton moved to approve the recommendations of the Records Commission. Mr. Ravanelli seconded the motion. (Attachment H)

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Zona, yes; Mr. Patterson, yes.

**Adjournment**

Mrs. Hamilton moved the meeting be adjourned at 7:28 p.m.. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Ravanelli, yes; Mr. Zona, yes; Mr. Patterson, yes.

Minutes Approved:

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President

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Treasurer