

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY**  
**Regular Meeting of April 24, 2017**  
**Board Conference Room**  
**124 West Washington Street, Medina, Ohio**

**CALL TO ORDER**

President Armstrong called the meeting to order at 5:26 p.m.

**ROLL CALL**

The following members were present for the roll call: Mrs. Good, Mr. Patterson, Mrs. Vance, and Ms. Armstrong.

**Recognition of Visitors – President Armstrong**

Kelly Meaden and Mrs. Meaden

Carrie Rief

Olivia Hartley and Mr. and Mrs. Hartley

Benjamin Rife and Mr. and Mrs. Rife

Brenda Zacharias

**Franklin B. Walter All-Scholastic Award and Galassi Scholarship Presentation**

Kelly Meaden – Highland High School

**White Scholarship Presentation**

Carrie Rief – Black River High School

Olivia Hartley – Buckeye High School

Benjamin Rife – Highland High School

**17-04-42 Approval of Minutes of the Special Board Meeting of March 27, 2017:**

Mr. Patterson moved that the minutes of the special meeting of March 27, 2017, be approved. Mrs. Good seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**PUBLIC PARTICIPATION**

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Brenda Zacharias spoke to the board about the future of the Fine Arts Programs.

**TREASURER'S REPORT**

- A. Fund Statement – March 2017
- B. Reconciliation – March 2017
- C. Investment Review – March 2017
- D. List of Bills Paid – March 2017
- E. Fund Transfers or Adjustments – None
- F. Next Governing Board Meeting – May 22, 2017, at 5:30 p.m.

**17-04-43 Amend Permanent Appropriations for FY17**

Mrs. Vance moved to amend permanent appropriations for FY17 as attached. (Attachment A).  
Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mr. Patterson, yes; Ms. Armstrong, yes.

**SUPERINTENDENT'S REPORT**

- A. Meetings Attended
- B. Graduation Dates, Times, and Locations
- C. State Budget
- D. Ohio Concealed Carry Law and County Commissioners
- E. All-Staff Meeting – August 10 – Williams on the Lake

The Board interviewed the Graff Scholarship candidates.

**17-04-44 Award the Graff Scholarship in the Amount of:**

\$500.00 to Audrey Smith, Black River High School  
\$500.00 to Macy McAdams, Highland High School

Mrs. Vance moved to award the Graff Scholarship as stated above.  
Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Ms. Armstrong, yes.

**BOARD MEMBERS' REPORTS**

- A. Legislative Liaison –None
- B. Student Achievement Liaison – Mrs. Good recapped Transportation, Nursing, Special Education and Fine Arts Programs.
- C. Policy Committee – None

**CONTINUING OLD BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS**

**17-04-45 Addendum to Substitute List**

1. Addendum to the substitute teacher list for the 2016-2017 school year.
2. Addendum to the ESC-employed substitute teachers listed for the Black River Local School District for the 2016-2017 school year.

Mrs. Vance moved to approve the adoption of the above substitute list addendums as attached. (Attachment B). Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mr. Patterson, yes; Ms. Armstrong, yes.

**NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS**

**17-04-46 2016-2017 Employment**

Mrs. Vance moved to approve the following personnel agenda items pending the completion of paperwork and clear background checks. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Ms. Armstrong, yes.

Employ the following classified staff members for the 2016-2017 school year:

1. Karine Baxter, Substitute RN, at a salary of \$20.00 per hour, effective April 10, 2017 – July 31, 2017.
2. Carmen Gray, Substitute LPN, at a salary of \$16.00 per hour, effective April 5, 2017 – July 31, 2017.
3. Nicole McGivern, Substitute RN, at a salary of \$21.00 per hour, effective April 20, 2017 – July 31, 2017.
4. Christi Nelson, Behavior Specialist, for 20 contract days, at a salary of \$255 per day, effective April 3, 2017 – July 31, 2017.
5. Jessica Walters, LPN, at the Buckeye Local School District, for 2 days per week and Substitute LPN, at a salary of \$15.50 per hour, effective March 31-July 31, 2017.

Accept the following resignation:

1. Don Schneider, Transition Specialist, effective July 31, 2017.

**17-04-47 Approve the Following Policies:**

AA-ESC Legal Status	IKF-Graduation Requirements
ACA-ACAA-Nondiscrimination on the Basis of Sex	JED-Student Absences and Excuses
ACCA-R-Sexual Harassment	JFCF-Hazing and Bullying
AC-Nondiscrimination Harassment	JFCF-R-Hazing and Bullying
BBBA-Board Member Qualifications-Oath of Office	JFG-Interrogations and Searches
BB-Board Legal Status	JFG-R-Interrogations and Searches
DJC-Bidding Requirements	JF-Student Rights and Responsibilities
DN-School Properties Disposal	JG-Student Discipline
GBCB-Staff Conduct	JHCB-Immunizations
GCJ-Certified Staff Time Schedules	JO-Student Records
GDJ-Classified Staff Time Schedules	KGB-Public Conduct on ESC Property
IIBH-Current-ESC-ESC Website Publishing	KJ-Advertising in the ESC

Mrs. Good moved to approve the above listed policies. Mr. Patterson seconded the motion.

VOTE: Mrs. Good, yes; Mr. Patterson, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**17-04-48 Award the Galassi Scholarship in the Amount of:**

\$500.00 to Kelly Meaden, Highland High School

Mr. Patterson moved to award the Galassi Scholarship as stated above per Board resolution number 16-05-70. Mrs. Good seconded the motion.

VOTE: Mr. Patterson yes; Mrs. Good, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**17-04-49 Award the White Scholarship in the Amount of :**

\$333.33 to Carrie Rief, Black River High School  
\$333.33 to Olivia Hartley, Buckeye High School  
\$333.33 to Benjamin Rife, Highland High School

Mrs. Vance moved to award the White Scholarship as stated above per Board resolution number 16-05-70. Mrs. Good seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Good, yes; Mr. Patterson, yes; Ms. Armstrong, yes.

**17-04-50 Approve the Substitute Employee Management Service Partnership Agreement**

Mrs. Good moved to approve the Substitute Employee Management Service Partnership Agreement between the ESC of Medina County, the ESC of Cuyahoga County, the ESC of Lorain County, and Rachel Wixey and Associates. Mr. Patterson seconded the motion.

VOTE: Mrs. Good, yes; Mr. Patterson, yes; Mrs. Vance yes; Ms. Armstrong, yes.

**17-04-51 Approve the Affiliate Agreement**

Mr. Patterson moved to approve the Affiliate Agreement between NCSSA and the governing Board of Columbiana County ESC. Mrs. Good seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**17-04-52 Approve the Affiliate Agreement**

Mrs. Vance moved to approve the Affiliate Agreement between NCSSA and the governing Board of East Central Ohio ESC. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Ms. Armstrong, yes.

**17-04-53 2016-2017 County Service Agreement Amendment (Orc 3313.843 and 3313.845)**

1. The Brunswick City School District for Orientation and Mobility Services.

Mr. Patterson moved to approve the above-listed 2016-2017 County Service Agreements. Mrs. Vance seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Vance, yes; Mrs. Good, yes; Ms. Armstrong, yes.

**17-04-54 2016-2017 County Service Agreement (Orc 3313.843 and 3313.845)**

1. The Solon City School District for Orientation and Mobility Services.

Mrs. Good moved to approve the above-listed 2016-2017 County Service Agreements. Mrs. Vance seconded the motion.

VOTE: Mrs. Good, yes; Mrs. Vance, yes; Mr. Patterson, yes; Ms. Armstrong, yes.

**17-04-55 2017-2018 County Service Agreement (ORC 3313.834 and 3313.845)**

1. The Barberton City School District for Special Education Services.
2. The Brunswick City School District.
3. The Buckeye Local School District.
4. The Sacred Heart of Jesus Parish for Special Education Services.

5. The Shaker Heights School District for Orientation and Mobility Services.
6. The Sheffield-Sheffield Lake City School District for Nursing Services.

Mr. Patterson moved to approve the above listed 2017-2018 County Service Agreements. Mrs. Good seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**17-04-56 Approve the Conference/Workshop Attendance Request**

Mrs. Vance moved to approve the conference/workshop attendance request for Jen Lewis, in the amount of \$785.22; Sue McWilliams, in the amount of \$439.20; Roberta Browning, in the amount of \$439.20; Amanda Yarsa, in the amount of \$439.20, to attend the National Deaf Education Conference, in Indianapolis, IN. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Ms. Armstrong, yes.

**17-04-57 Revise the Conference/Workshop Attendance Request**

Mrs. Good moved to revise the conference/workshop attendance request for Jessica Wilbraham, from the amount of \$1132.00(resolution number 17-03-39) to \$760.22, to attend the National Deaf Education Conference, in Indianapolis, IN. Mrs. Vance seconded the motion.

VOTE: Mrs. Good, yes; Mrs. Vance, yes; Mr. Patterson, yes; Ms. Armstrong, yes

**17-04-58 Approve the Behavior/Autism Specialist Job Description**

Mrs. Good moved to approve the Behavior/Autism Specialist Job Description to add the qualification: Holds or is eligible to obtain full ODE licensure and/or an Ohio aide permit and a certificate (BCaBA or BCBA) from the Behavior Analyst Certification Board. Mrs. Patterson seconded the motion.

VOTE: Mrs. Good, yes; Mr. Patterson, yes; Mrs. Vance, yes; Ms. Armstrong, yes

**17-04-59 Resolution to Abolish an R. C. 3319.081 Nonteaching Position (Nursing Services and Fine Arts Secretary) and Suspend an R.C. 3319.081 Nonteaching Contract (Brenda Zacharias)**

Mr. Patterson moved to abolish an R. C. 3319.081 Nonteaching Position (Nursing Services and Fine Arts Secretary) and Suspend an R.C. 3319.081 Nonteaching Contract (Brenda Zacharias).Per attached resolution. (Attachment C). Mrs. Good seconded the motion.

VOTE: Mr. Patterson, yes; Mrs. Good, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

**EXECUTIVE SESSION**

Mrs. Vance moved to adjourn into executive session for the purpose of considering the employment and compensation of a public employee or official. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Good, yes; Ms. Armstrong, yes.

The Board went into executive session at 6:49 p.m. with the following members present: President Armstrong, Mrs. Good, Mr. Patterson, Mrs. Vance.

President Armstrong called the Board back into regular session at 7:14 pm.

**ADJOURNMENT**

Mrs. Good moved the meeting be adjourned at 7.33 p.m. Mr. Patterson seconded the motion.

VOTE: Mrs. Good, yes; Mr. Patterson, yes; Mrs. Vance, yes; Ms. Armstrong, yes.

Minutes Approved:

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President

\_\_\_\_\_  
Treasurer