

Medina County Schools' Educational Service Center



**Fall/Winter 2009-2010
Staff Development Offerings**

Medina County Schools' ESC Employees

The following Medina County Schools' ESC employees are involved in the facilitation, coordination, implementation, and success of these programs:

N'ecole Ast, Behavioral/Autism Specialist
Carol Glickhause, Special Projects
Barbara Gunkelman, Education Specialist
Mary Kastanis, Special Projects
Brenda Magier, Gifted & Talented Coordinator
Angela Morman, Behavioral/Autism Specialist
Marcus Neiman, Director of Fine Arts Tours and Festivals
Nancy Nimmo, Director of Special Needs Initiatives
Janelle Sailer, Staff Development Secretary
Linn Sommerfeld, Ph.D., Education Specialist
Dan Vincent, Ph.D., Director of Curriculum
Michele Wargo, Gifted & Talented Coordinator/Education Specialist
Jacinda Yonker, Gifted & Talented Coordinator

**Please contact Janelle Sailer, Medina County Schools' Educational Service Center,
at (330) 723-6393, Ext. 134, or jsailer@medina-esc.org if there are any questions. Thank you!**

Our Mission:

*The Medina County Schools' Educational Service Center will be the leader
in providing services and products that promote excellence in education.*

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Instructions

(Please read carefully.)

Workshop Registration

Please complete the registration form and return it. The registration must be received no later than one week before the start date of the workshop. The registration fee must be sent along with the registration form in order for your registration to be finalized. **We accept Visa, MasterCard, check, or money order.** Please make your check or money order payable to Medina County Schools.

Note: The registration fee is nonrefundable from seven (7) working days prior to the start of the workshop.
The registration fee is not a part of, nor is it applied toward, the cost of credit.

Open Seating

Open seats will be made available to Medina County substitute teachers or educators employed outside of Medina County seven (7) working days prior to the starting date of the workshop. Please call Janelle Sailer (330-723-6393, Ext. 134) to add your name to a waiting list.

Local Professional Development Committees

The staff development programs, seminars, and classes that are offered to you through this booklet have been designed to meet the expectations of all the Local Professional Development Committees (LPDCs) within Medina County. It is not practical to offer a “blanket” acceptance of these programs to all participants. This is due to the fact that all courses taken by educators toward the renewal of their certificate/license must be relevant to their assignments and reflect the goals of their Individual Professional Development Plan (IPDP). If you have any questions regarding the relevance of a program in relation to your IPDP, please contact your LPDC.

CEHs

All of the workshops in this catalog offer Continuing Education Hours (CEHs). There is no charge for CEHs. Participants must attend all required days of the workshop and participate in all workshop activities to receive CEHs. CEH certificates will be issued by the Medina County Schools' Educational Service Center.

Credit

Standard workshops in this catalog offer The University of Akron or Ashland University credit. Participants wanting credit **MUST** sign up for credit at the first day of each workshop series. **Absolutely no registrations for credit will be accepted after the first day of each workshop series.** The cost of The University of Akron credit is \$130 per semester hour. The cost of Ashland University credit is \$130 per semester hour. (Fees are subject to change and are based on the course and/or individual student.) Participants must attend all days of the workshop and participate in all workshop activities to receive credit. The credit registration fee is nonrefundable. **Workshop participants may sign up for college credit OR CEHs; participants cannot receive both for the same workshop.**



Professional Development Course Catalog

Grant Writing

1287 - Grant Writing

Description: Participants will learn how to request grants from business, corporate, foundation, and trust granters. Participants will be encouraged to form partnerships with others in our community. This class is designed to broaden the participants' ability to use both written and electronic retrieval modes of available grants.

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **All Staff** Topic: **Grant Writing** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 09-Fall Presenter(s): **MNEIMAN** Register by: **10/05/2009** Enrollment Limit: **10**

Meets on these dates:

Day	Date	Start Time	End Time	Level	Location
1	10/12/2009	04:00 PM	07:30 PM	PROFESSIONAL	1st Floor Conference Rm.
2	10/27/2009	04:00 PM	07:30 PM	PROFESSIONAL	1st Floor Conference Rm.
3	11/12/2009	04:00 PM	07:30 PM	PROFESSIONAL	1st Floor Conference Rm.
4	12/07/2009	04:00 PM	07:30 PM	PROFESSIONAL	1st Floor Conference Rm.

Mathematics

1286 - Oh No, Not Another Story: Math Strategies for Grades 5-9

Description: Mathematics should and can be fun for both students and teachers. Often we get so wrapped up in testing and covering standards that we lose sight of our love of mathematics and desire to instill that love in our students. This workshop will provide teachers with strategies that will enable them to not only increase their students' ability to conceptualize and retain mathematical content knowledge, but also allow them to share their enjoyment of mathematics with their students. Various mnemonics (stories, poems, songs); kinesthetic and hands-on activities; problem-solving strategies; and much more will be shared. All of the Ohio Math Standards will be addressed, in addition to problem solving. Teachers will leave the workshop energized and armed with strategies to help all students to learn and enjoy mathematics. This is a course for regular classroom teachers, special education teachers, resource math teachers, as well as math tutors and aides.

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **Teachers/Tutors/Aides 5-9** Topic: **Mathematics** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **SALLEN** Register by: **02/23/2010** Enrollment Limit: **30**

Meets on these dates:

Day	Date	Start Time	End Time	Level	Location
1	03/02/2010	04:30 PM	08:00 PM	PROFESSIONAL	Lower Conference Rm.
2	03/04/2010	04:30 PM	08:00 PM	PROFESSIONAL	Lower Conference Rm.
3	03/09/2010	04:30 PM	08:00 PM	PROFESSIONAL	Lower Conference Rm.
4	03/11/2010	04:30 PM	08:00 PM	PROFESSIONAL	Lower Conference Rm.



Professional Development Course Catalog

Reading

1288 - Fall 2009: Book Group

Description: Join our merry band of book lovers as we read and discuss literature. While the instructor selects the book for the first session, participants choose reading materials for the last three. In addition to whole-group book discussions, teachers engage in small- and large-group activities that reinforce skills, invite creativity, and broaden literary experiences. For each class session, participants need to bring the chosen book to class plus five (5) written discussion questions about the book.

The class includes a working mealtime at a nearby restaurant (or you may bring your own food). All sessions meet in the 1907 room (second floor) of the Medina library. For the first session, please bring solid reading suggestions for the other sessions.

The first reading selection is *Olive Kitteridge* (in paperback) by Elizabeth Strout. Remember to bring the book as well as the discussion questions you have created from your reading. New to this group is a change in time (4:15 p.m. to 7:45 p.m.) to allow for more available parking.

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **All Staff** Topic: **Reading** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 09-Fall Presenter(s): **DULICH** Register by: **10/13/2009** Enrollment Limit: **14**

Meets on these dates:

1	10/20/2009	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)
2	11/17/2009	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)
3	12/03/2009	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)
4	12/17/2009	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)



Professional Development Course Catalog

Reading

1289 - Winter 2010: Book Group

Description: Join our merry band of book lovers as we read and discuss literature. While the instructor selects the book for the first session, participants choose reading materials for the last three. In addition to whole-group book discussions, teachers engage in small- and large-group activities that reinforce skills, invite creativity, and broaden literary experiences. For each class session, participants need to bring the chosen book to class plus five (5) written discussion questions about the book.

The class includes a working mealtime at a nearby restaurant (or you may bring your own food). All sessions meet in the 1907 room (second floor) of the Medina library. For the first session, please bring solid reading suggestions for the other sessions.

The first reading selection is *The Tortilla Curtain* (in paperback) by T.C. Boyle. Remember to bring the book as well as the discussion questions you have created from your reading.

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **All Staff** Topic: **Reading** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **DULICH** Register by: **12/22/2009** Enrollment Limit: **14**

Meets on these dates:

Session	Date	Start Time	End Time	Location	Room
1	01/07/2010	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)
2	01/28/2010	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)
3	02/11/2010	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)
4	03/03/2010	04:15 PM	07:45 PM	MEDINA LIBRARY	1907 Room (second floor)

1298 - Raise Reading Achievement and Motivation!

Description: Learn how to raise reading achievement and motivation in all content areas using new and cool literature that your middle grade students will love! Through the use of literature circles, trade books, and content reading strategies, learn strategies to help increase reading achievement. We will introduce you to reading strategies that can be used in all content areas with a wide variety of resources. You will leave this workshop with great confidence that you can get your students to respond to literature and your content with creative cumulative projects, strategies that work, and create lifelong readers!

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **Middle School Teachers** Topic: **Reading** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **JGREEN, AHAGEDORN** Register by: **12/22/2009** Enrollment Limit: **30**

Meets on these dates:

Session	Date	Start Time	End Time	Location	Room
1	01/06/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
2	01/13/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
3	01/20/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
4	01/27/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.



Professional Development Course Catalog

Science

1291 - Natural History of Ohio

Description: This is a hands-on workshop for teachers who desire to explore the life science areas of ecology, birds, mammals, reptiles, amphibians, insects, aquatic life, wildflowers, trees and shrubs, as well as the physical science areas of geology and soils. Included in this study of natural history will be a focus on the content standards found in the K-8 science curriculum. Participants must be able to do moderate hiking, as many of the classes will be conducted outdoors at Wolf Creek Environmental Center.

Registration fee: \$140

Two (2) Graduate Credit Hours will be available at the cost of **\$260** through The University of Akron or **\$260** through Ashland University on the first day of class. 25 CEHs will be available at no charge.

Level: **Basic** Audience: **Teachers K-8** Topic: **Science** Hours: **25.00** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **DBertsch** Register by: **03/02/2010** Enrollment Limit: **20**

Meets on these dates:

1	03/09/2010	05:00 PM	08:00 PM	WOLF CREEK	6100 Ridge Road
2	03/13/2010	01:00 PM	05:00 PM	WOLF CREEK	6100 Ridge Road
3	03/16/2010	05:00 PM	08:00 PM	WOLF CREEK	6100 Ridge Road
4	03/20/2010	09:00 AM	04:00 PM	WOLF CREEK	6100 Ridge Road
5	03/23/2010	05:00 PM	08:00 PM	WOLF CREEK	6100 Ridge Road
6	03/27/2010	09:00 AM	04:00 PM	WOLF CREEK	6100 Ridge Road



Professional Development Course Catalog

Special Education

1290 - Inclusion Strategies for Students With Special Needs

Description: Have you ever wondered how you can make accommodations that will enable students with disabilities to learn? This workshop will provide teachers with practical, effective strategies for working with students with special needs in the educational setting. Participants will leave with a variety of teaching strategies, an understanding of the components of an Individualized Education Plan, and sensory strategies to meet the needs of students with disabilities.

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **Teachers K-12** Topic: **Special Education** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **JPESEK** Register by: **01/27/2010** Enrollment Limit: **20**

Meets on these dates:

1	02/03/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
2	02/10/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
3	02/17/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
4	02/24/2010	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.

1299 - Team-Teaching: Making It a Great Classroom Experience

Description: In this professional development course for teachers, therapists, and administrators, you will learn about the different team-teaching models, how to incorporate different models in your classroom/building, how to team plan, and how to deal with tension and conflict. We will have open discussions about what team-teaching looks like currently in your classroom/building, how it can be improved, or how it can begin. We will have the opportunity to talk to teachers that are currently using a team-teaching approach and ask questions about how they make it work. Class project: working in groups to create a team-teaching situation that will work in your classroom/building.

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **IEP Team** Topic: **Special Education** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 09-Fall Presenter(s): **NAST** Register by: **11/10/2009** Enrollment Limit: **20**

Meets on these dates:

1	11/17/2009	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
2	11/24/2009	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
3	12/01/2009	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.
4	12/08/2009	04:00 PM	07:30 PM	PROFESSIONAL	Lower Conference Rm.



Professional Development Course Catalog

Technology

1292 - Microsoft PowerPoint 2007 Introductory

Description: Microsoft PowerPoint 2007 is a presentation program that transforms your ideas into dynamic professional, compelling presentations. With PowerPoint you can create individual slides, speaker notes, and audience handouts. Participants will begin hands-on with creating a presentation with PowerPoint 2007, modifying a presentation, inserting objects, and completing a presentation. Begin working with advanced tools and masters; enhance charts; and insert illustrations, objects, and media clips using advanced features.

Registration fee: \$60

Book fee: \$34

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **All Staff** Topic: **Technology** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 09-Fall Presenter(s): **SKELLY** Register by: **10/16/2009** Enrollment Limit: **19**

Meets on these dates:

1	10/24/2009	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab
2	10/31/2009	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab

1293 - SMART Board Back to Basics

Description: Learn how to use the Notebook software by building authentic learning applications ready to use inside the classroom. Build applications step-by-step by following along with instructor-lead and professionally produced video tutorials designed to support every step of the way to building Notebook applications. THIS IS A HANDS-ON WORKSHOP! Teachers will be actively engaged as they work through the different activities: orient the board, become familiar with the SMART Board toolbar, group two or more objects, lock objects, clone a page, clone an item, hyperlink, screen capture, attach files, navigate to another page, create shapes, and more. Participants will make their own lesson structure, first by searching for pre-made lesson ideas already available. (Web sites will be given to the class.) *Lessons must be interactive.* Download several lesson plans, then modify them to fit into your curriculum. Once you have seen a number of lessons, it will better prepare you to make a lesson on your own. Participants will begin designing their own lesson plan from beginning to end using the slides and tools in Notebook software. Participants will present their project in class using the SMART Board. This back-to-basics class is geared for beginners and others who would like a good review of the basic tools and how to use them. *Bring a flash drive to collect and share files for each session.*

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **All Staff** Topic: **Technology** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 09-Fall Presenter(s): **SKELLY** Register by: **10/30/2009** Enrollment Limit: **19**

Meets on these dates:

1	11/07/2009	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab
2	11/14/2009	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab



Professional Development Course Catalog

Technology

1294 - Transform Learning With a SMART Board Using the Lesson Activity Toolkit

Description: Prerequisite for this class is "SMART Board Back to Basics." *This class is not for beginners. You must have a working knowledge of SMART Notebook software.* In this class, training will include many facets of hands-on learning and best teaching practices across the curriculum. Build applications step-by-step by following along with instructor-lead and professionally produced video tutorials designed to support every step of the way to building advanced Notebook applications. Participants will learn some "tricks" of the SMART Board and create interactive lessons that can be used over and over. We will be creating recordings on the SMART Board for playback and finding out how to use the video player that comes with the SMART Board. We will also learn how to attach audio files to objects, embed videos to create interactive and engaging lessons, and how to save frequently used items to the "My Content" folder in the Gallery. We will also be spending a great deal of time in the Lesson Activity Toolkit. (The Lesson Activity Toolkit is a Gallery collection of customizable tools and templates, including activities, games, and graphics that you can use to create professional-looking, interactive, and engaging lessons.) Participants will begin designing their own lesson plan from beginning to end using the slides and the advanced tools (embedding videos, audio, recordings, and the templates in the Toolkit) in Notebook software. Participants will present their project in class using the SMART Board. *Bring a flash drive to collect and share files for each session.*

Registration fee: **\$60**

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Advanced** Audience: **All Staff** Topic: **Technology** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 09-Fall Presenter(s): **SKELLY** Register by: **11/25/2009** Enrollment Limit: **19**

Meets on these dates:

Session	Date	Time	Level	Location
1	12/05/2009	08:00 AM - 03:30 PM	PROFESSIONAL	Computer Lab
2	12/12/2009	08:00 AM - 03:30 PM	PROFESSIONAL	Computer Lab

1295 - Technology Sampler

Description: This workshop is a "sampler" of four different technology offerings: File Management, Online Bookmark Managers, Inspiration, and Photo Story 3. Feeling overwhelmed because you cannot find where you saved a file? File Management is the foundation of managed files. Learn about Online Bookmark Managers. Convenience at your fingertips!!! Explore Online Bookmark Managers that allow you to save your bookmarks online and access them with any browser, any computer, anywhere! Come prepared to start entering your favorites. Learn Inspiration, a premier tool to develop ideas and organize thinking. Inspiration is a great graphical organizer. You can use Photo Story 3 for Windows to create visually compelling and fun stories using your pictures and music. The effects of panning and zooming that are built in to Photo Story 3 adds pizzazz to any of your still photographs. If time permits, exploration of Google Docs.

Registration fee: **\$60**

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **All Staff** Topic: **Technology** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **SKELLY** Register by: **01/15/2010** Enrollment Limit: **19**

Meets on these dates:

Session	Date	Time	Level	Location
1	01/23/2010	08:00 AM - 03:30 PM	PROFESSIONAL	Computer Lab
2	01/30/2010	08:00 AM - 03:30 PM	PROFESSIONAL	Computer Lab



Professional Development Course Catalog

Technology

1296 - SMART Board Back to Basics

Description: Learn how to use the Notebook software by building authentic learning applications ready to use inside the classroom. Build applications step-by-step by following along with instructor-lead and professionally produced video tutorials designed to support every step of the way to building Notebook applications. THIS IS A HANDS-ON WORKSHOP! Teachers will be actively engaged as they work through the different activities: orient the board, become familiar with the SMART Board toolbar, group two or more objects, lock objects, clone a page, clone an item, hyperlink, screen capture, attach files, navigate to another page, create shapes, and more. Participants will make their own lesson structure, first by searching for pre-made lesson ideas already available. (Web sites will be given to the class.) *Lessons must be interactive.* Download several lesson plans, then modify them to fit into your curriculum. Once you have seen a number of lessons, it will better prepare you to make a lesson on your own. Participants will begin designing their own lesson plan from beginning to end using the slides and tools in Notebook software. Participants will present their project in class using the SMART Board. This back-to-basics class is geared for beginners and others who would like a good review of the basic tools and how to use them. *Bring a flash drive to collect and share files for each session.*

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **All Staff** Topic: **Technology** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **SKELLY** Register by: **02/12/2010** Enrollment Limit: **19**

Meets on these dates:

1	02/20/2010	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab
2	02/27/2010	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab



Professional Development Course Catalog

Technology

1297 - Transform Learning With a SMART Board Using the Lesson Activity Toolkit

Description: Prerequisite for this class is "SMART Board Back to Basics." *This class is not for beginners. You must have a working knowledge of SMART Notebook software.* In this class, training will include many facets of hands-on learning and best teaching practices across the curriculum. Build applications step-by-step by following along with instructor-lead and professionally produced video tutorials designed to support every step of the way to building advanced Notebook applications. Participants will learn some "tricks" of the SMART Board and create interactive lessons that can be used over and over. We will be creating recordings on the SMART Board for playback and finding out how to use the video player that comes with the SMART Board. We will also learn how to attach audio files to objects, embed videos to create interactive and engaging lessons, and how to save frequently used items to the "My Content" folder in the Gallery. We will also be spending a great deal of time in the Lesson Activity Toolkit. (The Lesson Activity Toolkit is a Gallery collection of customizable tools and templates, including activities, games, and graphics that you can use to create professional-looking, interactive, and engaging lessons.) Participants will begin designing their own lesson plan from beginning to end using the slides and the advanced tools (embedding videos, audio, recordings, and the templates in the Toolkit) in Notebook software. Participants will present their project in class using the SMART Board. *Bring a flash drive to collect and share files for each session.*

Registration fee: \$60

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Advanced** Audience: **All Staff** Topic: **Technology** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **SKELLY** Register by: **03/05/2010** Enrollment Limit: **19**

Meets on these dates:

1	03/13/2010	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab
2	03/20/2010	08:00 AM	03:30 PM	PROFESSIONAL	Computer Lab



Professional Development Course Catalog

Writing

1285 - Writing to OAT Prompts Is All About "I"

Description: Students struggle when attempting to respond to prompts on state tests, such as the OAT. Strategies will be shared that teachers can use to help students to understand the prompt, plan and organize their response, and write a complete response that includes both a focus (beginning/opening) and concluding sentence. In addition, teachers will practice creating prompts, using and designing rubrics, and grading student work using rubrics. The use of the ODE Success Web site will also be demonstrated.

Registration fee/binder: **\$65**

One (1) Graduate Credit Hour will be available at the cost of **\$130** through The University of Akron or **\$130** through Ashland University on the first day of class. 12.5 CEHs will be available at no charge.

Level: **Basic** Audience: **Teachers 3-10** Topic: **Writing** Hours: **12.50** College Credit: **Univ. of Akron/Ashland Univ.**

Section: 10-Winter Presenter(s): **SALLEN** Register by: **01/19/2010** Enrollment Limit: **30**

Meets on these dates:

1	01/26/2010	04:30 PM	08:00 PM	PROFESSIONAL	Computer Lab
2	01/28/2010	04:30 PM	08:00 PM	PROFESSIONAL	Computer Lab
3	02/02/2010	04:30 PM	08:00 PM	PROFESSIONAL	Computer Lab
4	02/04/2010	04:30 PM	08:00 PM	PROFESSIONAL	Computer Lab

Online - Classroom Teaching

A to Z Grant Writing

“A to Z Grant Writing” is an invigorating and informative course that will equip you with the skills and tools you need to enter the exciting field of grant writing! You will learn how to raise needed funds by discovering how and where to look for potential funders who are a good match for your organization. You will also learn how to network and develop true partnerships with a variety of funders, how to organize a successful grant writing campaign, and how to put together a complete proposal package. **Prerequisite: Microsoft Word; the free Adobe Acrobat Reader; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Session 7: 03/17/10 - 04/30/10 ➔ **Registration Deadline:** 03/10/10

All courses run for six weeks, with a two-week grace period at the end. Two lessons are released each week for the six-week duration of the course. You do not have to be on-line when the lesson is released, but you must complete each lesson within two weeks of its release.

Course fee: \$105

Two (2) Graduate Credit Hours can also be purchased at the cost of **\$285** through Ashland University or The University of Akron. 24 CEHs will be available at no charge. In order to receive two hours of graduate credit, participants must complete the course contact hour requirement, complete a minimum of 10 quizzes with a passing score of at least 80% per quiz (you may take the quiz multiple times if necessary to receive a passing score), receive a passing grade on the final exam as evidenced by the certificate of completion, and submit one additional graded assignment to the Medina County Schools' ESC (see instructions on page 30). **WRITTEN ASSIGNMENT AVAILABLE** for final project.

An Introduction to Teaching ESL/EFL

A NEW and HOT TOPIC! English language teachers enjoy a wide range of opportunities and face a daunting set of challenges. You teach more than a subject--you are teaching skills that will open up the entire world to your students! This course will show you innovative ways of teaching vocabulary and grammar, listening and speaking, and reading and writing. But more than that, it will give you a deeper understanding of who your students are and who you are as a teacher. So join us on this journey of becoming a more reflective and effective English language teacher! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Creating the Inclusive Classroom: Strategies for Success

In this professional development course for teachers, you will get the training you need to reach the diverse mix of students you face every day—learning proven strategies that turn diversity into opportunity. With a mix of students who have learning disabilities, neurobiological disorders, and physical challenges, the modern classroom requires an efficient and effective teacher who can prioritize under tight deadlines and be creative on demand. Over the next six weeks, you will learn how to be the kind of super teacher who can guide every student toward academic success. And do you know what the best part is? You do not have to tear your hair out in order to adapt each lesson so that it makes sense for all your students! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Differentiated Instruction in the Classroom

Differentiated instruction (DI) is becoming a mainstay in classrooms across the country as educators are starting to see the ways that the traditional classroom setting limits their ability to reach diverse learners. Join us on this journey through 10 practical DI integration strategies! Count on at least three sample integration lessons on each strategy, and just think of all the ways that you can apply them to improve learning outcomes for your students. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Enhancing Language Development in Childhood

Follow your child's lead and have fun while enhancing language development! In this fun and user-friendly course for parents, teachers, and caregivers, you will discover how children learn to process language and how they become proficient speakers and thinkers. This course will help you enrich your child's life by stimulating his or her continued speech, brain, and language development in an enjoyable, age-appropriate, and natural way. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Guided Reading: Strategies for the Differentiated Classroom

Now more than ever, today's teachers are grappling with the question of how to reach struggling readers. While there are no quick fixes, thousands of teachers are combining the principles of differentiated instruction and guided reading with unparalleled success. Mixed in the right proportion, these popular strategies will help you build a balanced literary framework that gets results with even the most challenged learners. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Guided Reading and Writing: Strategies for Maximum Student Achievement

Get the professional development training you need to improve student literacy as an accomplished teacher shares the secrets of turning guided reading strategies into opportunities for teaching writing. Find out how to harness the power of the total literacy framework. The road to literacy is also the road to ingenuity, invention, and imagination, and you will soon learn how to take your students from groans to grins with creative lesson plans that really work! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Guiding Kids on the Internet

Work the Web with your kids! This essential course for teachers, leaders, and parents will give you the confidence you need for helping children get the best from the Internet.

Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.

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Online - Classroom Teaching

Integrating Technology in the Classroom

In this professional development course for teachers, you will learn the secrets of technology integration in the classroom, gaining the skills educators need to use tools such as wikis, podcasts, and blogs effectively. You will discover simple ways to integrate technology to enhance your subject material and meet your course goals. We will explore quick-and-easy, standards-based solutions for more interactive lesson plans, exciting WebQuests, and challenging assignments. We will also unleash the power of Web resources, Word, Excel, and PowerPoint. Together, we will look at basic integration, subject-specific activities, and smart ways to make your integration seamless. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Practical Ideas for the Adult ESL/EFL Classroom

This course details how to create a meaningful and successful learning environment for your adult ESL/EFL students. The course will begin by looking at instructor and student motivation. It will explore what makes a successful classroom experience overall and will look at the role of planning and selecting classroom activities. This course will then examine the principles and strategies related to reading, writing, listening and speaking, as well as grammar, pronunciation, applications, and assessment. All principles and strategies are structured to be easily incorporated into daily classroom teaching. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Ready, Set, Read!

One of our most popular classes with teachers! Learn what the newest research says about how children really learn to read and write and become a powerful guide to literacy development when you work with young children. Gain confidence in your ability to guide a child's literacy development, and take pleasure in seeing how even the littlest events can be really big steps in reading and writing success. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Response to Intervention: Reading Strategies That Work

Wouldn't it be wonderful if we could be proactive in helping our struggling readers? Well, we can! In this six-week course, you will learn Response to Intervention (RTI) strategies that ensure the struggling readers in your classroom get the help and education they need. RTI is research based and gives us a strategic plan to bring tiered interventions to our students, at their reading level and with their unique challenges in mind. Helping them with phonics, fluency, vocabulary mastery, comprehension, and writing--these intervention strategies tackle the toughest literacy problems with flexibility and creativity. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Singapore Math Strategies: Model Drawing for Grades 1-6

In this professional development course for teachers, you will get the training you need to start teaching model drawing, the powerful Singapore Math strategy that gives word problems a visual context. As a teacher, you know that many students groan when it is time to solve word problems. Why is that? Are the problems too difficult? Do students get lost trying to decipher the wording or figure out the computation? Do they simply not know which strategy to use? Actually, it is a combination of all these issues. Luckily, model drawing, a Singapore Math strategy for working word problems, will help your students start to enjoy math in a way they may never have before. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Solving Classroom Discipline Problems I

One of our most popular classes with teachers! Why do some teachers enjoy peaceful, orderly classrooms while other teachers face daily discipline battles? The answer is that many teachers have not been taught the secrets to solving discipline problems. This course reveals those secrets and presents a step-by-step approach to effective, positive classroom discipline. Teachers continually rate this course one of the most valuable they have ever taken. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Solving Classroom Discipline Problems II

In this professional development course, you will get the teacher training you need to deal effectively with serious discipline problems and help even the most challenging students you are teaching make more responsible choices. You will discover how to use a new research-based six-step approach to solve severe and chronic discipline problems, including bullying, fighting, using abusive language, stealing, and refusing to work. You will learn how to deal with the special problem of attention deficit disorder, find out how to use time-outs effectively, and see how class meetings can help solve class-wide discipline problems. We will cover numerous preventative strategies, including 12 actions you and your colleagues can take to prevent problems from occurring in the common areas of your school, and six practical strategies that can prevent student violence. You will gain a new understanding of what motivates severe and chronic misbehavior and, more important, what actions will help you effectively find solutions. We will look at numerous real-life examples set in elementary, middle, and high school classrooms so you can see how to put the ideas into action in your own teaching situation. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Session 6: 02/17/10 - 04/02/10 ➔ **Registration Deadline:** 02/10/10
Session 7: 03/17/10 - 04/30/10 ➔ **Registration Deadline:** 03/10/10

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Course fee: \$105

Two (2) Graduate Credit Hours can also be purchased at the cost of **\$285** through Ashland University or The University of Akron. 24 CEHs will be available at no charge. In order to receive two hours of graduate credit, participants must complete the course contact hour requirement, complete a minimum of 10 quizzes with a passing score of at least 80% per quiz (you may take the quiz multiple times if necessary to receive a passing score), receive a passing grade on the final exam as evidenced by the certificate of completion, and submit one additional graded assignment to the Medina County Schools' ESC (see instructions on page 30). **WRITTEN ASSIGNMENT AVAILABLE** for final project.

Survival Kit for New Teachers

Are you a new teacher who feels anxious about entering your first classroom? Whether you are already teaching, a newly credentialed graduate, or a substitute looking to transition to full-time, this course will provide you with all the time-tested tools, tips, and tricks you need to make your early years in the classroom a breeze. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Teaching ESL/EFL Reading

This course will provide practical techniques and methods for teaching reading in any ESL or EFL environment. It will guide you through key issues related to the successful teaching of reading, such as the role of reading within an ESL or EFL curriculum and detailed classroom teaching techniques. It will also provide practical ways that you can become a more effective teacher of reading. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Teaching Math: Grades 4-6

Reinvent math instruction for Grades 4-6 by bringing hands-on learning, inexpensive manipulatives, and real-world connections into your classroom. Whether you are a new teacher or a seasoned pro, this course will help you get your students excited about math! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Teaching Science: Grades 4-6

Ready to maximize your abilities in teaching science? You will learn about foundational content in physical, life, and earth science, and ways to teach that content to your students. Discover specific teaching methods and science process skills, and learn how to improve the emotional climate in your classroom. Lots of examples and worksheets you can use in your own classroom are included. There is a big emphasis on the scientific method, and there is even an entire lesson devoted to science fairs! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Teaching Students With Autism: Strategies for Success

Just 20 years ago, we did not see students with autism in our classrooms. But today, we teach children with high-functioning autism and Asperger's Syndrome right alongside their neurotypical peers. Reaching and teaching these students requires a delicate balancing act: understanding how their brains are wired, helping them turn challenges into opportunities, and learning to enjoy the rich perspective they bring to the classroom. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Teaching Writing: Grades 4-6

In this teacher-training course, you will learn from an experienced educator how to motivate and assist developing writers. We will begin with an overview of the writing basics, focusing on the importance of the task, audience, and purpose. Then we will delve into how to organize your materials to create an inviting writing environment. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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The Classroom Computer

If you are a teacher, this course will show you how to create an exciting and enriching experience for your students. You will learn a wide variety of simple, field-tested, and easy-to-apply techniques that will make the most of the computer in your classroom. In this course, your instructor will work with you to assess your knowledge of computer use and to help you set goals for yourself so that you achieve the highest level of personal benefit from this course. Simple classroom management ideas will help you maximize your classroom time for learning. You will also discover powerful ideas and interesting Web sites that you can immediately use to enhance your language arts, math, science, and social studies curriculum. You will discover pointers on using e-mail and the Internet effectively to increase your students' understanding and learning in all content areas.

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Online - Classroom Teaching

The Creative Classroom

Creativity will abound in your classroom as you tap into your students' hidden talents. Learn creative new approaches to learning labs, activities, exercises, assignments, field trips, and evaluation methods. Think beyond the textbook and challenge your students by making your classroom a creative classroom! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Understanding Adolescents

To know your kids is to love them. In this course, an experienced social worker will help you gain a deep understanding and appreciation of your adolescent's development and behavior. You will uncover the secrets of the adolescent mind and gain valuable information on how they think, how they feel, how their identities develop, and what steps you can take to ensure that you are well prepared to meet the needs of the teens in your life. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Classroom Teaching

Using the Internet in the Classroom

Harness the power of the Internet to make your textbooks and lessons come alive! Teach your students how to locate and evaluate Internet resources. Improve the caliber and amount of discussion through the use of e-mail and discussion boards. Learn how to safeguard your students and their personal information while they are using the Internet. The Internet can make teaching easier--this course will show you how. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Working Successfully With Learning Disabled Students

Learn how to successfully meet the diverse needs of the learning disabled students in your classroom from an experienced special educator. We will dissect the whole special education process, from working with individualized education programs (IEPs) to helping students struggling with reading comprehension, math skills, and writing. Empower yourself by discovering easy, practical, and creative strategies that you can use to help your struggling students to find their light bulb moments! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Technology

Creating a Classroom Web Site

Learn how to create a classroom Web site in this fun, easy-to-understand course for teachers. In no time, you will build a site with text, images, animations, tables, links, and more. Then you will create a WebQuest and a blog to add to your site. You will also learn how students can use site builders to create their own Web sites in minutes. As we move along, you will be amazed by how simple creating a classroom Web site can be and all the ways in which having one can make you a more effective and dynamic teacher. By the end of this course, you will have your own published classroom Web site, and you will feel energized by your great new teaching tool! **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Creating Web Pages I

Learn how to design, create, and post your very own site on the Internet's World Wide Web. Discover low-cost marketing techniques and search engine strategies. **Prerequisite: Familiarity with the Internet; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Technology

Creating Web Pages II

Are you using HTML to its fullest potential? In this hands-on course, you will become adept at using color, tables, and frames to give your Web pages a more polished and professional look, improved navigation, and more organization. Beef up the fun factor with audio and interactive forms, and learn how to save hours of time and effort with Cascading Style Sheets. **Prerequisite: Completion of "Creating Web Pages I" (or equivalent HTML experience); Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Easy Classroom Podcasting

Have you ever felt like you just can't reach your students? In this professional training course for teachers, you will learn how to make a podcast that creates a memorable learning experience for your students. You will find their interest reignited when you start using their favorite formats: audio, images, and video. You won't even need an iPod or a big budget to harness the power of podcasting in your classroom. **Prerequisite: Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

Session 1: 09/16/09 - 10/30/09 ➔ **Registration Deadline:** 09/09/09
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Session 7: 03/17/10 - 04/30/10 ➔ **Registration Deadline:** 03/10/10

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Online - Technology

Introduction to Microsoft Access 2007

Learn how Microsoft's powerful and award-winning database can help you manage, store, search, analyze, and display important business, personal, or scientific data. You will gain practical, hands-on experience with tables, relationships, custom data entry forms, queries, mailing labels, macros, and more. Increase productivity, reduce data entry errors, conduct comprehensive searches, and produce handsome and professionally formatted reports. **Prerequisite: Microsoft Windows Vista or XP; Microsoft Access 2007 or Microsoft Office Professional 2007; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Introduction to Microsoft Excel 2007

Discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently. Learn the secrets behind writing powerful formulas, using functions, sorting and analyzing data, creating custom charts, creating three-dimensional workbooks, building links, and creating macros and custom toolbar buttons. **Prerequisite: Microsoft Windows Vista or XP; Microsoft Excel 2007, Microsoft Excel Home and Student 2007, or Microsoft Office 2007 (Home and Student Edition, Standard Edition, Small Business Edition, or Professional Edition of Microsoft Office 2007 are all acceptable); Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Technology

Introduction to Microsoft PowerPoint 2007

Learn how to use Microsoft PowerPoint 2007 to create impressive slide presentations filled with formatted text, images, video, audio, animation, charts, and hyperlinks. Find out how to save your presentations so you can share them with others over the Web or on CDs. **Prerequisite: Microsoft Windows Vista or XP; Microsoft PowerPoint 2007 or Microsoft Office Professional 2007; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Introduction to Microsoft Publisher 2007

In this hands-on, project-oriented class for beginners, you will learn how to design, create, and publish a wide variety of stunning documents using Microsoft Publisher 2007. If you are looking for a quick, easy, and inexpensive way to produce professional brochures, newsletters, flyers, or even a Web site, Microsoft Publisher 2007 is your solution! This affordable and functionality-packed program can take you to levels of design expertise you never dreamed possible. **Prerequisite: Microsoft Windows Vista or XP; Microsoft Publisher 2007 or Microsoft Office 2007 (Small Business Edition or Professional Edition only); Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Technology

Introduction to Microsoft Word 2007

Learn to use the word processor PC Magazine ranked as one of the “strongest and most intelligent programs ever written.” In this hands-on workshop, you will learn how to add, move through, and edit text; move words from one part of your document to another; work on two or more documents simultaneously; change the size or appearance of text; change margins and tab settings; automatically center, right align, justify, and indent text; run the integrated grammar and spelling checker; use the thesaurus; and save, retrieve, copy, organize, and print your documents. **Prerequisite: Microsoft Windows Vista or XP; Microsoft Word 2007, Microsoft Word Home and Student Edition 2007, Microsoft Office 2007, or Microsoft Office Home and Student Edition 2007; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Microsoft Excel 2007 in the Classroom

Learn the basics of Microsoft Excel 2007 in this professional development course for teachers, and get the training every teacher needs for using and teaching this powerful program effectively in the classroom. You will master Excel terminology; how to use tabs; how to sort data; how to insert formulas for addition, subtraction, multiplication, and division; how to create colorful charts and graphs; and much more! Throughout the course, we will explore standards-based lesson plans and activities that will allow you to pass your Excel knowledge on to your students, no matter what their grade level. By the end of this course, you will have a solid understanding of the basic functions of Excel, and a wealth of ideas for integrating this powerful technology into your lesson plans across your curriculum. **Prerequisite: Microsoft Windows Vista or XP; Microsoft Excel 2007 or Microsoft Excel Home and Student Edition 2007; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online - Technology

Microsoft PowerPoint 2007 in the Classroom

What teacher couldn't use some help motivating students and keeping their interest? This course will show you how to create captivating lessons and attention-grabbing classroom presentations using Microsoft PowerPoint 2007. You will see how using PowerPoint helps you address different learning styles, making it much easier to engage a variety of learners. **Prerequisite: Microsoft Windows Vista or XP; Microsoft PowerPoint 2007 or Microsoft PowerPoint Home and Student 2007; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Microsoft Word 2007 in the Classroom

Mastering Microsoft Word can make you a more productive and creative teacher. You will learn how to create, open, edit, and save documents, as well as how to create tabs, margins, and spacing. Then you will make your classroom documents come to life. You will add borders, clip art, and WordArt. You will even insert shapes, pictures, and tables and complete a host of other exciting tasks that you can teach your students. As you get more familiar with this program, you will find that it enhances your teaching in ways you did not think possible, and you will have a host of ideas for curriculum-related classroom projects. **Prerequisite: Microsoft Windows Vista or XP; Microsoft Word 2007 or Microsoft Word Home and Student Edition 2007; Internet access; e-mail; and a Firefox, Netscape, or Internet Explorer Web browser.**

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Online Assignment - Instructions for Two Semester Hours

Participants wishing to receive only CEUs do NOT need to complete this additional assignment.

PROJECT/ASSIGNMENT (Please choose only one.)

To qualify for two (2) semester hours of graduate credit through Ashland University or The University of Akron, one assignment must be completed as referenced below in addition to the online coursework. Custom-made assignments better suited to meet the needs of your particular class may be arranged with the Medina County Schools' ESC. Please contact Dr. Dan Vincent with questions regarding your assignment. Dr. Vincent can be reached at 330-723-6393, Ext. 113, or dvincent@medina-esc.org.

1. **Application Paper:** Provide a paper describing the application of your class to your current job/classroom.
 - Minimum four pages,
 - Typed, double-spaced, AND
 - Minimum three lesson plans in addition to the four-page application paper.
2. **Research Paper:** Provide a paper describing further current research of your class. Topic must be current beyond the syllabus/topic of the online coursework.
 - Minimum five content pages plus bibliography.
 - Typed, double-spaced.
 - Minimum five reference citations.
3. **Project Paper:** Provide a paper describing further projects with accompanying lesson plan(s) you could develop and/or recommend from your class. Projects must be original and unique beyond the syllabus/topic of the online coursework.
 - Minimum five pages (which includes both project and lesson plan).
 - Typed, double-spaced.
 - Minimum two projects with one or two lesson plans for each project. (The project describes the overall proposed activity, and each project may have one or two lesson plans to accompany it. The lesson plan[s] should describe the specific implementation of the project through a unique lesson.)

4. **Computer Basics:** Provide a copy of one of the projects you developed during the course of your class. Choose the option appropriate to the course for which it is being submitted.
 - PowerPoint - minimum 20 slides.
 - Computer Basics/Integrated Software - minimum three projects or applications.
5. **Computer Basics:** COMBINE one project you developed during the course of your class with an application paper describing how you will/can incorporate the project into your current job/classroom.
 - PowerPoint - minimum five slides.
 - Computer Basics/Integrated Software - minimum one project or application.
 - Application Paper - minimum three pages typed, double-spaced.
6. **Specific Written Assignment:** If you prefer, selected classes are available with a specific, 10 question assignment paper available from Medina ESC (upon request to Dan Vincent at dvincent@medina-esc.org). Each question is related to information presented in the class, and requires a total of approximately 6-12 typed, double-spaced pages. The answers require both content mastery and application of knowledge. Available classes are identified in the description as **WRITTEN ASSIGNMENT AVAILABLE** for final project.

QUIZZES

Each lesson ends with a short, multiple-choice quiz. These are designed to test your comprehension of the course material. When you complete a quiz, you will receive an instant analysis of your work. In order to get the most out of your class, you are encouraged to complete all of the quizzes. To qualify for semester hours, you must complete no less than ten quizzes with a minimum passing rate of 80% per quiz. You may re-take the quiz as many times as necessary to achieve a passing score.

GUIDELINES:

- Assignments must be received by the Medina County Schools' Educational Service Center no later than thirty (30) days after the close of the class. After thirty days a grade of IP (In Progress) will be assigned.
- **Projects/Assignments not submitted within 10 weeks of the conclusion of the class will result in a grade of U (Unsatisfactory) - which is final and not subject to modification.**
- Assignments are Pass/Fail. Participants will be notified directly if their assignment does not meet passing criteria.
- Assignments will be returned only if you include an appropriate self-addressed, stamped envelope. You can also e-mail your assignment to: jsailer@medina-esc.org
- Please provide your e-mail address on the front/cover of the assignment, so that the evaluator may contact you if there are any questions regarding your assignment.

Fall/Winter 2009-2010 Staff Development Registration Form

Name: _____ Social Security No.: _____

Home Address: _____
 check if new address _____ City _____ State _____ Zip _____

Home Phone: _____ Daytime Phone: _____

School District of Employment: _____ E-mail Address: _____

Position Held & School Building: _____ Date of Birth: _____

Are you taking for semester hours? _____ Yes _____ No

Method of Payment:

Cash Check Money Order Please make check/money order payable to Medina County Schools.

Visa MasterCard Card Number: _____ Exp. Date: _____ Amount: _____

3-Digit Security Code (Located on the back of the card.) _____ Signature: _____

- | | |
|--|---|
| <p>_____ 1285 Writing to OAT Prompts Is All About "I" FEE: \$65</p> <p>_____ 1286 Math Strategies for Grades 5-9 FEE: \$60</p> <p>_____ 1287 Grant Writing FEE: \$60</p> <p>_____ 1288 Fall 2009: Book Group FEE: \$60</p> <p>_____ 1289 Winter 2010: Book Group FEE: \$60</p> <p>_____ 1290 Inclusion Strategies for Students With Special Needs FEE: \$60</p> <p>_____ 1291 Natural History of Ohio FEE: \$140</p> <p>_____ 1292 Microsoft PowerPoint 2007 Introductory FEE: \$60/BOOK: \$34</p> | <p>_____ 1293 SMART Board Back to Basics FEE: \$60</p> <p>_____ 1294 Transform Learning With a SMART Board Using the Lesson Activity Toolkit FEE: \$60</p> <p>_____ 1295 Technology Sampler FEE: \$60</p> <p>_____ 1296 SMART Board Back to Basics FEE: \$60</p> <p>_____ 1297 Transform Learning With a SMART Board Using the Lesson Activity Toolkit FEE: \$60</p> <p>_____ 1298 Raise Reading Achievement and Motivation! FEE: \$60</p> <p>_____ 1299 Team-Teaching: Making It a Great Classroom Experience FEE: \$60</p> |
|--|---|

Medina County Schools'



Educational Service Center

Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256