

**Academic Assessment Report**

Option #1 - Achievement Testing

Administrative Code 3301-34-04

(A) The parent(s) shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying subsequent notification.

(B) The academic assessment report shall include one of the following:

(1) Results of a nationally normed, standardized achievement test which meets the requirements set forth in rule 3301-12-02 of the Administrative Code.

(a) Such test shall be administered by: (i) a certified teacher; (ii) another person mutually agreed upon by the parent(s) and the superintendent; or (iii) a person duly authorized by the publisher of the test.

(b) Results should demonstrate reasonable proficiency as compared to other children in the district at the same grade level. Any child that has a composite score at or above the twenty-fifth percentile shall be deemed to be performing at a level of reasonable proficiency.

**Accordingly:**

Enclosed are the results of the (name of test)\_\_\_\_\_  
for (child's name) \_\_\_\_\_.

The test was administered by:

\_\_\_\_\_ (i) a certified teacher

\_\_\_\_\_ (ii) another person mutually agreed upon by the parent(s) and the superintendent; or

\_\_\_\_\_ (iii) a person duly authorized by the publisher of the test.

The results \_\_\_\_\_ (percentile) demonstrate reasonable proficiency.